



*Here are some Important Reminders
for the
Prospective Bidders*

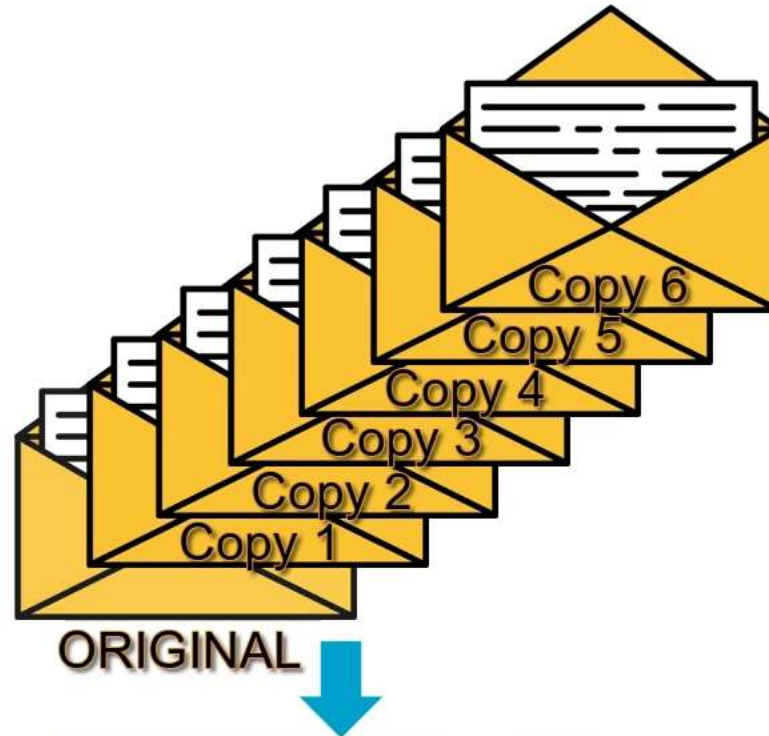
Important reminders for the Prospective Bidders:

1. On the submission of Bid Documents

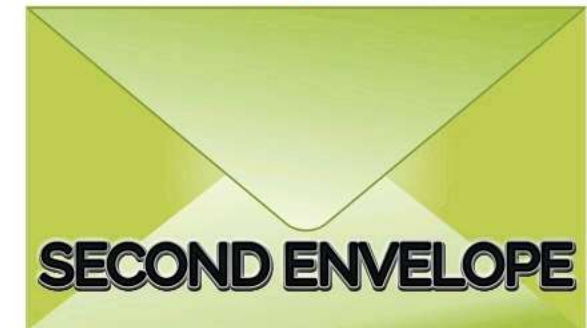
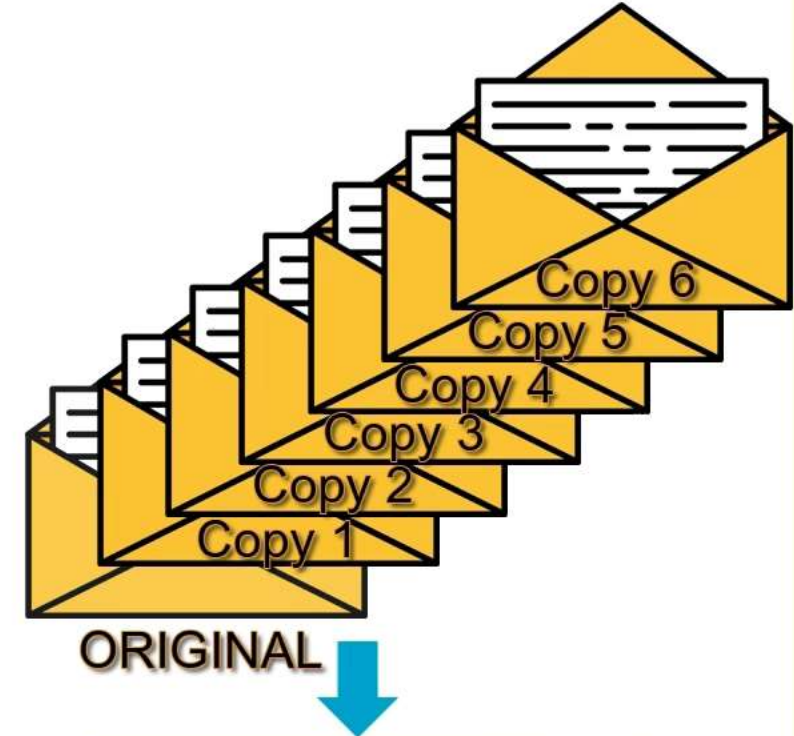
Bidders shall submit their Bid Documents in two (2) separate sealed Bid Envelopes. The First Envelope is the Technical Proposal containing seven (7) copies, one (1) original and six (6) duplicate copies each individually wrapped in an envelope then sealed in an outer envelope.

The Second Envelope is the Financial Proposal which contains seven (7) copies, one (1) original and six (6) duplicate copies each likewise individually wrapped in an envelope and shall all be sealed in an outer envelope.

TECHNICAL PROPOSAL



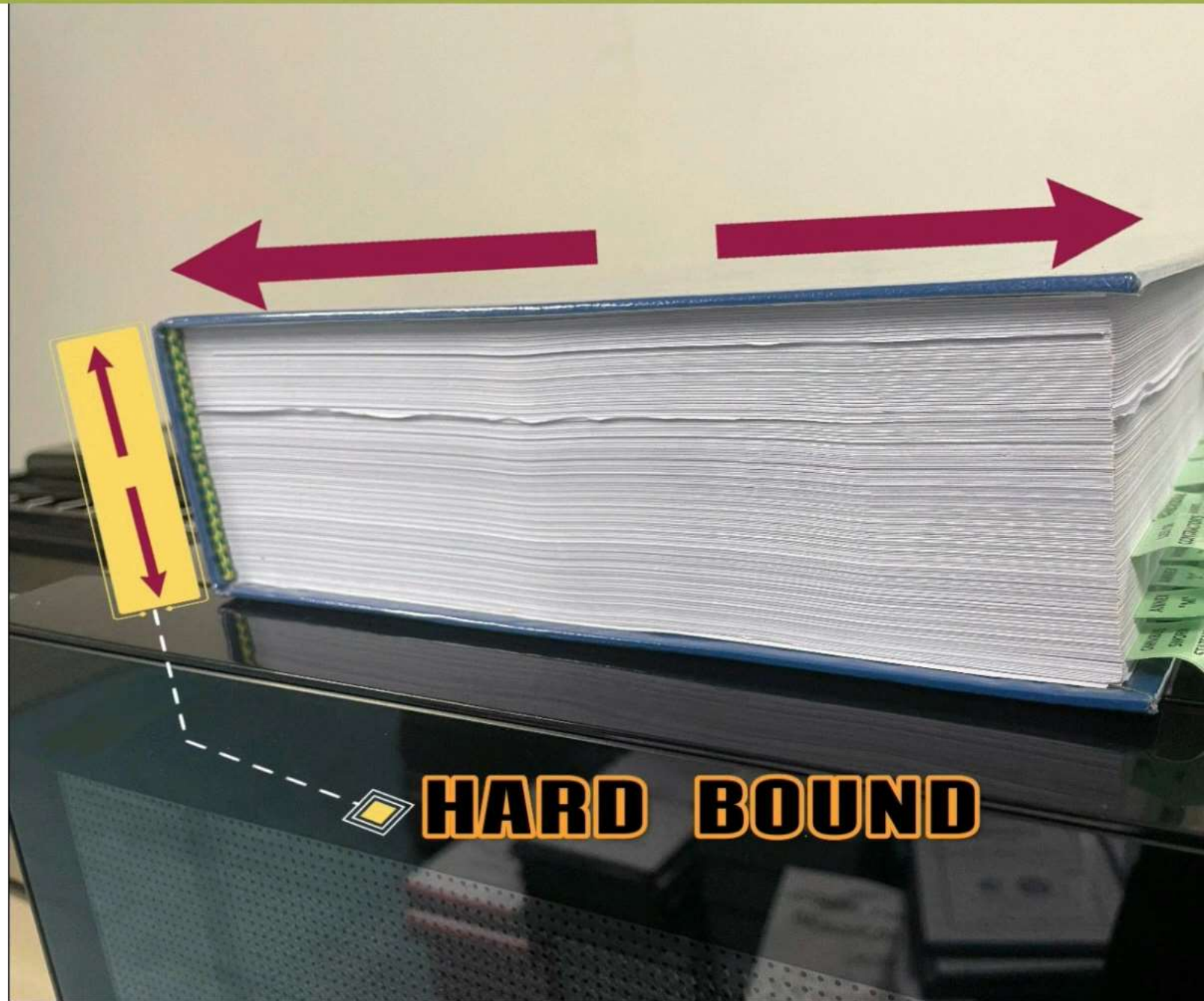
FINANCIAL PROPOSAL



(Continuation...)

Important reminders for the Prospective Bidders:

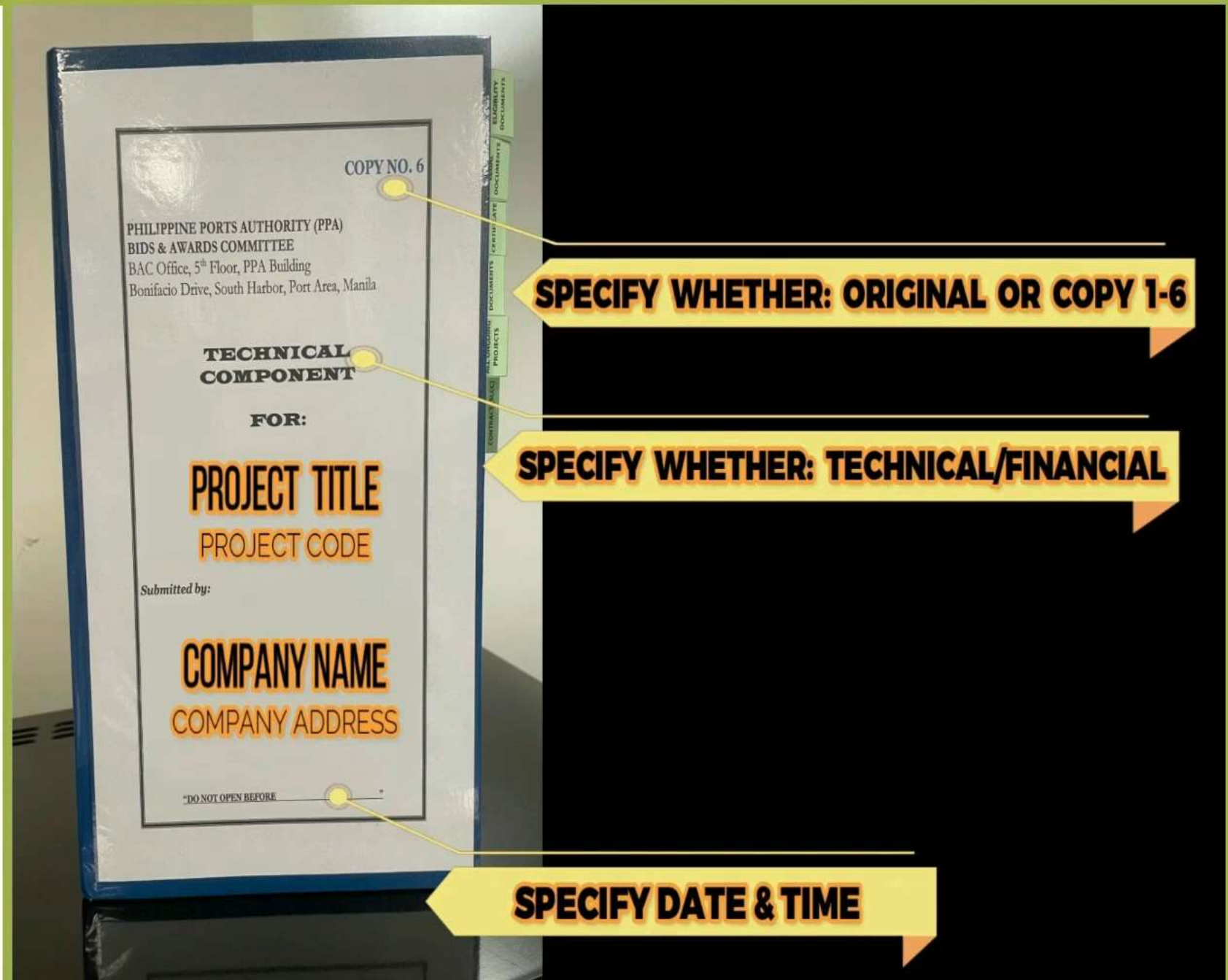
The Bid Documents shall be hard bound, book bound properly labelled with index tabs. Failure to comply with the requirement is a ground for the automatic disqualification of the bidder.



(Continuation...)

Important reminders for the Prospective Bidders:

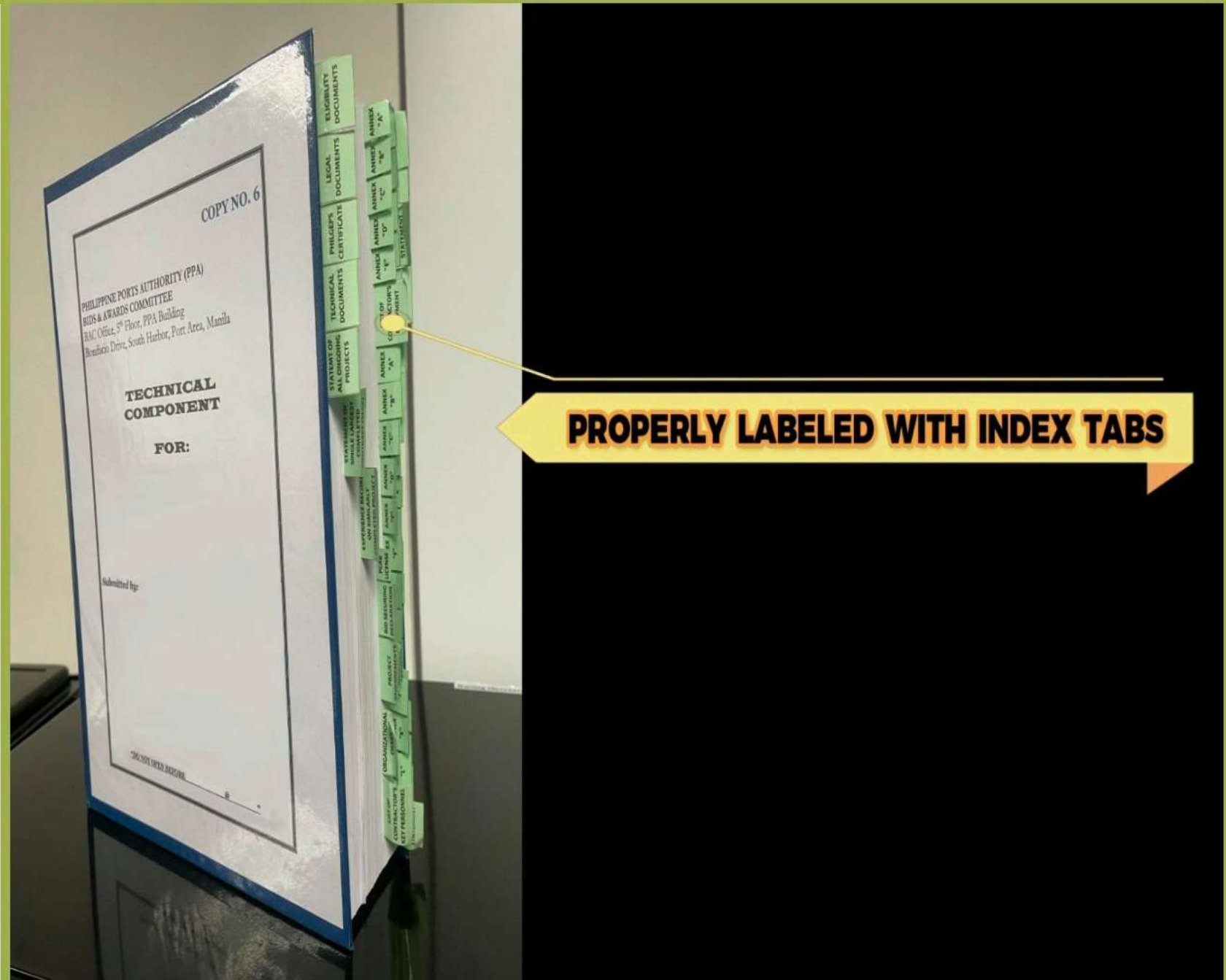
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(Continuation...)

Important reminders for the Prospective Bidders:

The Bid Documents shall be hard bound, book bound properly labelled with index tabs. Failure to comply with the requirement is a ground for the automatic disqualification of the bidder.



(Continuation...)

Important reminders for the Prospective Bidders:

2. The bidder shall ensure that all the Class "A" Eligibility Documents listed in Annex "A" of the Certificate of PhilGEPS Registration (Platinum Membership) are current and updated.

The bidders are not allowed to submit as part of its Technical Proposal the Class "A" Eligibility Documents. The same should be submitted to PhilGEPS.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

is registered in the *Philippine Government Electronic Procurement System (PhilGEPS)* on _____ pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that _____ has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.


This Certificate is valid until _____

Issued this ____ day of _____

This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No:
Amended Date as of _____

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(Continuation...)

Important reminders for the Prospective Bidders:

2. The bidder shall ensure that all the Class “A” Eligibility Documents listed in Annex “A” of the Certificate of PhilGEPS Registration (Platinum Membership) are current and updated.

The bidders are not allowed to submit as part of its Technical Proposal the Class “A” Eligibility Documents. The same should be submitted to PhilGEPS.

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No:
Amended Date as of

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¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

(Continuation...)

Important reminders for the Prospective Bidders:

- The bidder shall ensure that all the Class "A" Eligibility Documents listed in Annex "A" of the Certificate of PhilGEPS Registration (Platinum Membership) are current and updated.

The bidders are not allowed to submit as part of its Technical Proposal the Class "A" Eligibility Documents. The same should be submitted to PhilGEPS.

"Annex A" List of Eligibility Documents

of

DTI Certificate	DTI Certificate Number : Issued By / Signatory : Registration Date : Expiration Date :
Mayors Permit	Expiration Date : Permit Number : Place of Issue : Issued By / Signatory : Issuance Date :
Tax Clearance	Expiration Date : TCC Number : Issued By / Signatory : Issuance date :
Audited Financial Statement	Date of Filing : Current Asset : Total Asset : Current Liabilities : Total Liabilities : Name of Auditor : BIR RDO Code :
PCAB License	Expiration Date : Issued By / Signatory : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :

For Goods offered from Abroad, the correct form to be used is the "Price Schedule for Goods Offered from Abroad", even if the goods are already in the Philippines, as shown on the next slide.

Price Schedule for Goods Offered from Abroad
[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

For Goods offered from within the Philippines, the correct form to be used is the "Price Schedule for Goods Offered from Within the Philippines", as shown on the next slide.

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

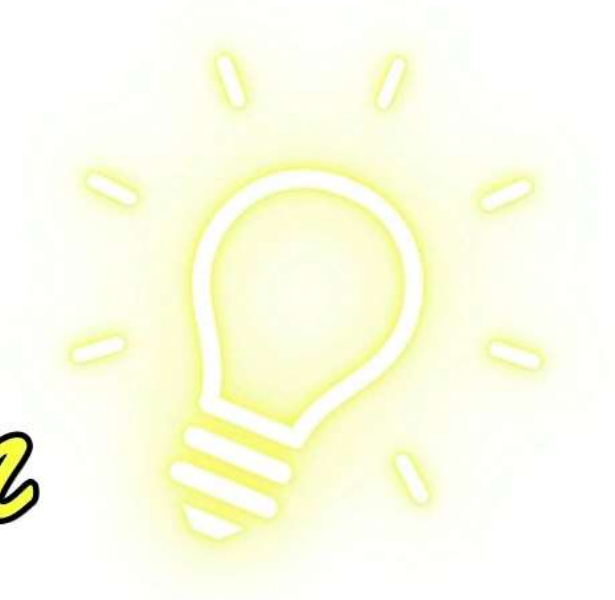
Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

For Your Information



JAY DANIEL R. SANTIAGO

HEAD OF THE PROCUREMENT ENTITY (HOPE)

BIDS AND AWARDS COMMITTEE

Procurement of Goods and Consultancy Services (PGCS)

ATTY. MARK JON S. PALOMAR

Chairperson

ANGELINA A. LLOSE

Vice-Chairperson

REGULAR MEMBERS:

JOSEPHINE M. NAPIERE

ATTY. DANNAH S. JARAMILLO

ATTY. DIANE STEFFI T. GUILLAMON

PROVISIONAL MEMBER:

ERIC E. DIMACULANGAN

TECHNICAL WORKING GROUP

MITCHIE F. MANATAD

Head

MEMBERS:

SHARON V. OLIVEROS

EDWINA RITA P. ESTILON

ROGELYN G. MENDOZA

AIDA T. DELA CRUZ

GENIE C. MORALES

CHRISTINE JOAN RAVEN C. SUAREZ

BIDS AND AWARDS COMMITTEE SECRETARIAT

ATTY. LOLITA D. SOLIS

Head

MEMBERS:

DARLENE V. AMBAY

ARLENE D. PABUSTAN

AUDREY C. SOQUEÑA

If you are a relative within the third civil degree of affinity and consanguinity of the HOPE, the BAC Chairperson, the BAC Members, the Technical Working Group, and the BAC Secretariat, you are disqualified from participating in the procurement activity of PPA.

Thank You!