

- (d) Comprehensive insurance for third party liability to Contractor's direct or indirect act or omission causing damage to third persons.

- 15.2. The Contractor shall provide evidence to the Procuring Entity's Representative that the insurances required under this Contract have been effected and shall, within a reasonable time, provide copies of the insurance policies to the Procuring Entity's Representative. Such evidence and such policies shall be provided to the Procuring Entity's through the Procuring Entity's Representative.
- 15.3. The Contractor shall notify the insurers of changes in the nature, extent, or program for the execution of the Works and ensure the adequacy of the insurances at all times in accordance with the terms of this Contract and shall produce to the Procuring Entity's Representative the insurance policies in force including the receipts for payment of the current premiums.

The above insurance policies shall be obtained from any reputable insurance company approved by the Procuring Entity's Representative.

- 15.4. If the Contractor fails to obtain and keep in force the insurances referred to herein or any other insurance which he may be required to obtain under the terms of this Contract, the Procuring Entity may obtain and keep in force any such insurances and pay such premiums as may be necessary for the purpose. From time to time, the Procuring Entity may deduct the amount it shall pay for said premiums including twenty five percent (25%) therein from any monies due, or which may become due, to the Contractor, without prejudice to the Procuring Entity exercising its right to impose other sanctions against the Contractor pursuant to the provisions of this Contract.
- 15.5. In the event the Contractor fails to observe the above safeguards, the Procuring Entity may, at the Contractor's expense, take whatever measure is deemed necessary for its protection and that of the Contractor's personnel and third parties, and/or order the interruption of dangerous Works. In addition, the Procuring Entity may refuse to make the payments under GCC Clause 40 until the Contractor complies with this Clause.
- 15.6. The Contractor shall immediately replace the insurance policy obtained as required in this Contract, without need of the Procuring Entity's demand, with a new policy issued by a new insurance company acceptable to the Procuring Entity for any of the following grounds:

- (a) The issuer of the insurance policy to be replaced has:
    - (i) become bankrupt;
    - (ii) been placed under receivership or under a management committee;
    - (iii) been sued for suspension of payment; or
    - (iv) been suspended by the Insurance Commission and its license to engage in business or its authority to issue insurance policies cancelled; or
    - (v) Where reasonable grounds exist that the insurer may not be able, fully and promptly, to fulfill its obligation under the insurance policy.
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## **16. Termination for Default of Contractor**

16.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attend its implementation:

- (i) Due to the Contractor's fault and while the project is on-going, it has incurred negative slippage of fifteen percent (15%) or more in accordance with Presidential Decree 1870, regardless of whether or not previous warnings and notices have been issued for the Contractor to improve his performance;
- (ii) Due to its own fault and after this Contract time has expired, the Contractor incurs delay in the completion of the Work after this Contract has expired; or
- (iii) The Contractor:
  - (i) abandons the contract Works, refuses or fails to comply with a valid instruction of the Procuring Entity or fails to proceed expeditiously and without delay despite a written notice by the Procuring Entity;
  - (ii) does not actually have on the project Site the minimum essential equipment listed on the bid necessary to prosecute the Works in accordance with the approved Program of Work and equipment deployment schedule as required for the project;
  - (iii) does not execute the Works in accordance with this Contract or persistently or flagrantly neglects to carry out its obligations under this Contract;
  - (iv) neglects or refuses to remove materials or to perform a new Work that has been rejected as defective or unsuitable; or
  - (v) sub-lets any part of this Contract without approval by the Procuring Entity.

16.2. All materials on the Site, Plant, Works, including Equipment purchased and funded under the Contract shall be deemed to be the property of the Procuring Entity if this Contract is rescinded because of the Contractor's default.

## **17. Termination for Default of Procuring Entity**

The Contractor may terminate this Contract with the Procuring Entity if the works are completely stopped for a continuous period of at least sixty (60) calendar days through no fault of its own, due to any of the following reasons:

- (a) Failure of the Procuring Entity to deliver, within a reasonable time, supplies, materials, right-of-way, or other items it is obligated to furnish under the terms of this Contract; or
  - (b) The prosecution of the Work is disrupted by the adverse peace and order situation, as certified by the Armed Forces of the Philippines Provincial Commander and approved by the Secretary of National Defense.
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## 18. Termination for Other Causes

- 18.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The HoPE may terminate this Contract for the convenience of the Procuring Entity if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and National Government policies.
  - 18.2. The Procuring Entity or the Contractor may terminate this Contract if the other party causes a fundamental breach of this Contract.
  - 18.3. Fundamental breaches of Contract shall include, but shall not be limited to, the following:
    - (a) The Contractor stops work for twenty eight (28) days when no stoppage of work is shown on the current Program of Work and the stoppage has not been authorized by the Procuring Entity's Representative;
    - (b) The Procuring Entity's Representative instructs the Contractor to delay the progress of the Works, and the instruction is not withdrawn within twenty eight (28) days;
    - (c) The Procuring Entity shall terminate this Contract if the Contractor is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Contractor. In the case of the Contractor's insolvency, any Contractor's Equipment which the Procuring Entity instructs in the notice is to be used until the completion of the Works;
    - (d) A payment certified by the Procuring Entity's Representative is not paid by the Procuring Entity to the Contractor within eighty four (84) days from the date of the Procuring Entity's Representative's certificate;
    - (e) The Procuring Entity's Representative gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Procuring Entity's Representative;
    - (f) The Contractor does not maintain a Security, which is required;
    - (g) The Contractor has delayed the completion of the Works by the number of days for which the maximum amount of liquidated damages can be paid, as defined in the GCC Clause 9; and
    - (h) In case it is determined prima facie by the Procuring Entity that the Contractor has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to, the following:
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- (i) corrupt, fraudulent, collusive, coercive, and obstructive practices as defined in ITB Clause 3.1(a), unless otherwise specified in the SCC;
- (ii) drawing up or using forged documents;
- (iii) using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
- (iv) any other act analogous to the foregoing.

18.4. The Funding Source or the Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with corrupt, fraudulent, or coercive practices.

18.5. When persons from either party to this Contract gives notice of a fundamental breach to the Procuring Entity's Representative in order to terminate the existing contract for a cause other than those listed under GCC Clause 18.3, the Procuring Entity's Representative shall decide whether the breach is fundamental or not.

18.6. If this Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

## **19. Procedures for Termination of Contracts**

19.1. The following provisions shall govern the procedures for the termination of this Contract:

- (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Procuring Entity shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
- (b) Upon recommendation by the Procuring Entity, the HoPE shall terminate this Contract only by a written notice to the Contractor conveying the termination of this Contract. The notice shall state:
  - (i) that this Contract is being terminated for any of the ground(s) afore-mentioned, and a statement of the acts that constitute the ground(s) constituting the same;
  - (ii) the extent of termination, whether in whole or in part;
  - (iii) an instruction to the Contractor to show cause as to why this Contract should not be terminated; and
  - (iv) special instructions of the Procuring Entity, if any.

The Notice to Terminate shall be accompanied by a copy of the Verified Report;

- (c) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Contractor shall submit to the HoPE a verified position

paper stating why the contract should not be terminated. If the Contractor fails to show cause after the lapse of the seven (7) day period, either by inaction or by default, the HoPE shall issue an order terminating the contract;

- (d) The Procuring Entity may, at anytime before receipt of the Contractor's verified position paper described in item (c) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Contractor's receipt of the notice;
- (e) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the HoPE shall decide whether or not to terminate this Contract. It shall serve a written notice to the Contractor of its decision and, unless otherwise provided in the said notice, this Contract is deemed terminated from receipt of the Contractor of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate; and
- (f) The HoPE may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the HoPE.

19.2. Pursuant to Section 69(f) of RA 9184 and without prejudice to the imposition of additional administrative sanctions as the internal rules of the agency may provide and/or further criminal prosecution as provided by applicable laws, the procuring entity shall impose on contractors after the termination of the contract the penalty of suspension for one (1) year for the first offense, suspension for two (2) years for the second offense from participating in the public bidding process, for violations committed during the contract implementation stage, which include but not limited to the following:

- (a) Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period in the Notice to Proceed ("NTP");
  - (b) Failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract. For the procurement of infrastructure projects or consultancy contracts, lawful instructions include but are not limited to the following:
    - (i) Employment of competent technical personnel, competent engineers and/or work supervisors;
    - (ii) Provision of warning signs and barricades in accordance with approved plans and specifications and contract provisions;
    - (iii) Stockpiling in proper places of all materials and removal from the project site of waste and excess materials, including broken pavement and excavated debris in accordance with approved plans and specifications and contract provisions;
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- (iv) Deployment of committed equipment, facilities, support staff and manpower; and
  - (v) Renewal of the effectivity dates of the performance security after its expiration during the course of contract implementation.
- (c) Assignment and subcontracting of the contract or any part thereof or substitution of key personnel named in the proposal without prior written approval by the procuring entity.
- (d) Poor performance by the contractor or unsatisfactory quality and/or progress of work arising from his fault or negligence as reflected in the Constructor's Performance Evaluation System ("CPES") rating sheet. In the absence of the CPES rating sheet, the existing performance monitoring system of the procuring entity shall be applied. Any of the following acts by the Contractor shall be construed as poor performance:
- (i) Negative slippage of 15% and above within the critical path of the project due entirely to the fault or negligence of the contractor; and
  - (ii) Quality of materials and workmanship not complying with the approved specifications arising from the contractor's fault or negligence.
- (e) Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

In addition to the penalty of suspension, the performance security posted by the contractor shall also be forfeited.

## **20. Force Majeure, Release From Performance**

- 20.1. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor.
- 20.2. If this Contract is discontinued by an outbreak of war or by any other event entirely outside the control of either the Procuring Entity or the Contractor, the Procuring Entity's Representative shall certify that this Contract has been discontinued. The Contractor shall make the Site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all works carried out before receiving it and for any Work carried out afterwards to which a commitment was made.
- 20.3. If the event continues for a period of eighty four (84) days, either party may then give notice of termination, which shall take effect twenty eight (28) days after the giving of the notice.
- 20.4. After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the Works executed and of the materials and Plant reasonably delivered to the Site, adjusted by the following:
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- (a) any sum to which the Contractor is entitled under **GCC Clause 28**;
- (b) the cost of his suspension and demobilization;
- (c) any sum to which the Procuring Entity is entitled.

20.5. The net balance due shall be paid or repaid within a reasonable time period from the time of the notice of termination.

## **21. Resolution of Disputes**

- 21.1. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract covered by the Act and this IRR, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 21.2. If the Contractor believes that a decision taken by the Procuring Entity's Representative was either outside the authority given to the Procuring Entity's Representative by this Contract or that the decision was wrongly taken, the decision shall be referred to the Arbiter indicated in the **SCC** within fourteen (14) days of the notification of the Procuring Entity's Representative's decision.
- 21.3. Any and all disputes arising from the implementation of this Contract covered by the R.A. 9184 and its IRR shall be submitted to arbitration in the Philippines according to the provisions of Republic Act No. 876, otherwise known as the "Arbitration Law" and Republic Act 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": *Provided, however*, That, disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. The process of arbitration shall be incorporated as a provision in this Contract that will be executed pursuant to the provisions of the Act and its IRR: *Provided, further*, That, by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

## **22. Suspension of Loan, Credit, Grant, or Appropriation**

In the event that the Funding Source suspends the Loan, Credit, Grant, or Appropriation to the Procuring Entity, from which part of the payments to the Contractor are being made:

- (a) The Procuring Entity is obligated to notify the Contractor of such suspension within seven (7) days of having received the suspension notice.
- (b) If the Contractor has not received sums due it for work already done within forty five (45) days from the time the Contractor's claim for payment has been certified by the Procuring Entity's Representative, the Contractor may immediately issue a suspension of work notice in accordance with **GCC Clause 45.2**.

## **23. Procuring Entity's Representative's Decisions**

- 23.1. Except where otherwise specifically stated, the Procuring Entity's Representative will decide contractual matters between the Procuring Entity and the Contractor in the role representing the Procuring Entity.

- 23.2. The Procuring Entity's Representative may delegate any of his duties and responsibilities to other people, except to the Arbitrator, after notifying the Contractor, and may cancel any delegation after notifying the Contractor.

#### **24. Approval of Drawings and Temporary Works by the Procuring Entity's Representative**

- 24.1. All Drawings prepared by the Contractor for the execution of the Temporary Works, are subject to prior approval by the Procuring Entity's Representative before its use.
- 24.2. The Contractor shall be responsible for design of Temporary Works.
- 24.3. The Procuring Entity's Representative's approval shall not alter the Contractor's responsibility for design of the Temporary Works.
- 24.4. The Contractor shall obtain approval of third parties to the design of the Temporary Works, when required by the Procuring Entity.

#### **25. Acceleration and Delays Ordered by the Procuring Entity's Representative**

- 25.1. When the Procuring Entity wants the Contractor to finish before the Intended Completion Date, the Procuring Entity's Representative will obtain priced proposals for achieving the necessary acceleration from the Contractor. If the Procuring Entity accepts these proposals, the Intended Completion Date will be adjusted accordingly and confirmed by both the Procuring Entity and the Contractor.
- 25.2. If the Contractor's Financial Proposals for an acceleration are accepted by the Procuring Entity, they are incorporated in the Contract Price and treated as a Variation.

#### **26. Extension of the Intended Completion Date**

- 26.1. The Procuring Entity's Representative shall extend the Intended Completion Date if a Variation is issued which makes it impossible for the Intended Completion Date to be achieved by the Contractor without taking steps to accelerate the remaining work, which would cause the Contractor to incur additional costs. No payment shall be made for any event which may warrant the extension of the Intended Completion Date.
- 26.2. The Procuring Entity's Representative shall decide whether and by how much to extend the Intended Completion Date within twenty one (21) days of the Contractor asking the Procuring Entity's Representative for a decision thereto after fully submitting all supporting information. If the Contractor has failed to give early warning of a delay or has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

#### **27. Right to Vary**

- 27.1. The Procuring Entity's Representative with the prior approval of the Procuring Entity may instruct Variations, up to a maximum cumulative amount of ten percent (10%) of the original contract cost.
- 27.2. Variations shall be valued as follows:
- (a) At a lump sum price agreed between the parties;
  - (b) where appropriate, at rates in this Contract;
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- (c) in the absence of appropriate rates, the rates in this Contract shall be used as the basis for valuation; or failing which
- (d) at appropriate new rates, equal to or lower than current industry rates and to be agreed upon by both parties and approved by the HoPE.

## **28. Contractor's Right to Claim**

If the Contractor incurs cost as a result of any of the events under GCC Clause 13, the Contractor shall be entitled to the amount of such cost. If as a result of any of the said events, it is necessary to change the Works, this shall be dealt with as a Variation.

## **29. Dayworks**

- 29.1. Subject to GCC Clause 43 on Variation Order, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.
- 29.2. All work to be paid for as Dayworks shall be recorded by the Contractor on forms approved by the Procuring Entity's Representative. Each completed form shall be verified and signed by the Procuring Entity's Representative within two days of the work being done.
- 29.3. The Contractor shall be paid for Dayworks subject to obtaining signed Dayworks forms.

## **30. Early Warning**

- 30.1. The Contractor shall warn the Procuring Entity's Representative at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the Contract Price, or delay the execution of the Works. The Procuring Entity's Representative may require the Contractor to provide an estimate of the expected effect of the future event or circumstance on the Contract Price and Completion Date. The estimate shall be provided by the Contractor as soon as reasonably possible.
- 30.2. The Contractor shall cooperate with the Procuring Entity's Representative in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the work and in carrying out any resulting instruction of the Procuring Entity's Representative.

## **31. Program of Work**

- 31.1. Within the time stated in the SCC, the Contractor shall submit to the Procuring Entity's Representative for approval a Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works.
  - 31.2. An update of the Program of Work shall show the actual progress achieved on each activity and the effect of the progress achieved on the timing of the remaining work, including any changes to the sequence of the activities.
  - 31.3. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the
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next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

- 31.4. The Procuring Entity's Representative's approval of the Program of Work shall not alter the Contractor's obligations. The Contractor may revise the Program of Work and submit it to the Procuring Entity's Representative again at any time. A revised Program of Work shall show the effect of any approved Variations.
- 31.5. When the Program of Work is updated, the Contractor shall provide the Procuring Entity's Representative with an updated cash flow forecast. The cash flow forecast shall include different currencies, as defined in the Contract, converted as necessary using the Contract exchange rates.
- 31.6. All Variations shall be included in updated Program of Work produced by the Contractor.

## **32. Management Conferences**

- 32.1. Either the Procuring Entity's Representative or the Contractor may require the other to attend a Management Conference. The Management Conference shall review the plans for remaining work and deal with matters raised in accordance with the early warning procedure.
- 32.2. The Procuring Entity's Representative shall record the business of Management Conferences and provide copies of the record to those attending the Conference and to the Procuring Entity. The responsibility of the parties for actions to be taken shall be decided by the Procuring Entity's Representative either at the Management Conference or after the Management Conference and stated in writing to all who attended the Conference.

## **33. Bill of Quantities**

- 33.1. The Bill of Quantities shall contain items of work for the construction, installation, testing, and commissioning of work to be done by the Contractor.
- 33.2. The Bill of Quantities is used to calculate the Contract Price. The Contractor is paid for the quantity of the work done at the rate in the Bill of Quantities for each item.
- 33.3. If the final quantity of any work done differs from the quantity in the Bill of Quantities for the particular item and is not more than twenty five percent (25%) of the original quantity, provided the aggregate changes for all items do not exceed ten percent (10%) of the Contract price, the Procuring Entity's Representative shall make the necessary adjustments to allow for the changes subject to applicable laws, rules, and regulations.
- 33.4. If requested by the Procuring Entity's Representative, the Contractor shall provide the Procuring Entity's Representative with a detailed cost breakdown of any rate in the Bill of Quantities.

## **34. Instructions, Inspections and Audits**

- 34.1. The Procuring Entity's personnel shall at all reasonable times during construction of the Work be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of the construction.
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- 34.2. If the Procuring Entity's Representative instructs the Contractor to carry out a test not specified in the Specification to check whether any work has a defect and the test shows that it does, the Contractor shall pay for the test and any samples. If there is no defect, the test shall be a Compensation Event.
- 34.3. The Contractor shall permit the Funding Source named in the **SCC** to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

### **35. Identifying Defects**

The Procuring Entity's Representative shall check the Contractor's work and notify the Contractor of any defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Entity's Representative may instruct the Contractor to search uncover defects and test any work that the Procuring Entity's Representative considers below standards and defective.

### **36. Cost of Repairs**

Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Liability Periods shall be remedied by the Contractor at the Contractor's cost if the loss or damage arises from the Contractor's acts or omissions.

### **37. Correction of Defects**

- 37.1. The Procuring Entity's Representative shall give notice to the Contractor of any defects before the end of the Defects Liability Period, which is One (1) year from project completion up to final acceptance by the Procuring Entity's Representative.
- 37.2. Every time notice of a defect is given, the Contractor shall correct the notified defect within the length of time specified in the Procuring Entity's Representative's notice.
- 37.3. The Contractor shall correct the defects which he notices himself before the end of the Defects Liability Period.
- 37.4. The Procuring Entity shall certify that all defects have been corrected. If the Procuring Entity considers that correction of a defect is not essential, he can request the Contractor to submit a quotation for the corresponding reduction in the Contract Price. If the Procuring Entity accepts the quotation, the corresponding change in the SCC is a Variation.

### **38. Uncorrected Defects**

- 38.1. The Procuring Entity shall give the Contractor at least fourteen (14) days notice of his intention to use a third party to correct a Defect. If the Contractor does not correct the Defect himself within the period, the Procuring Entity may have the Defect corrected by the third party. The cost of the correction will be deducted from the Contract Price.
- 38.2. The use of a third party to correct defects that are uncorrected by the Contractor will in no way relieve the Contractor of its liabilities and warranties under the Contract.
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### **39. Advance Payment**

- 39.1. The Procuring Entity shall, upon a written request of the contractor which shall be submitted as a contract document, make an advance payment to the contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum or, at the most two, installments according to a schedule specified in the SCC.
- 39.2. The advance payment shall be made only upon the submission to and acceptance by the Procuring Entity of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the Procuring Entity.
- 39.3. The advance payment shall be repaid by the Contractor by an amount equal to the percentage of the total contract price used for the advance payment.
- 39.4. The contractor may reduce his standby letter of credit or guarantee instrument by the amounts refunded by the Monthly Certificates in the advance payment.
- 39.5. The Procuring Entity will provide an Advance Payment on the Contract Price as stipulated in the Conditions of Contract, subject to the maximum amount stated in SCC Clause 39.1.

### **40. Progress Payments**

- 40.1. The Contractor may submit a request for payment for Work accomplished. Such request for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.
- 40.2. The Procuring Entity shall deduct the following from the certified gross amounts to be paid to the contractor as progress payment:
- (a) Cumulative value of the work previously certified and paid for.
  - (b) Portion of the advance payment to be recouped for the month.
  - (c) Retention money in accordance with the condition of contract.
  - (d) Amount to cover third party liabilities.
  - (e) Amount to cover uncorrected discovered defects in the works.
- 40.3. Payments shall be adjusted by deducting therefrom the amounts for advance payments and retention. The Procuring Entity shall pay the Contractor the amounts certified by the Procuring Entity's Representative within twenty eight (28) days from the date each certificate was issued. No payment of interest for delayed payments and adjustments shall be made by the Procuring Entity.
- 40.4. The first progress payment may be paid by the Procuring Entity to the Contractor provided that at least twenty percent (20%) of the work has been accomplished as certified by the Procuring Entity's Representative.
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- 40.5. Items of the Works for which a price of "0" (zero) has been entered will not be paid for by the Procuring Entity and shall be deemed covered by other rates and prices in the Contract.

#### **41. Payment Certificates**

- 41.1. The Contractor shall submit to the Procuring Entity's Representative monthly statements of the estimated value of the work executed less the cumulative amount certified previously.
- 41.2. The Procuring Entity's Representative shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.
- 41.3. The value of Work executed shall:
- (a) be determined by the Procuring Entity's Representative;
  - (b) comprise the value of the quantities of the items in the Bill of Quantities completed; and
  - (c) include the valuations of approved variations.
- 41.4. The Procuring Entity's Representative may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

#### **42. Retention**

- 42.1. The Procuring Entity shall retain from each payment due to the Contractor an amount equal to a percentage thereof using the rate as specified in GCC Sub-Clause 42.2.
- 42.2. Progress payments are subject to retention of ten percent (10%), referred to as the "retention money." Such retention shall be based on the total amount due to the Contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of Works, as determined by the Procuring Entity, are completed. If, after fifty percent (50%) completion, the Work is satisfactorily done and on schedule, no additional retention shall be made; otherwise, the ten percent (10%) retention shall again be imposed using the rate specified therefor.
- 42.3. The total "retention money" shall be due for release upon final acceptance of the Works. The Contractor may, however, request the substitution of the retention money for each progress billing with irrevocable standby letters of credit from a commercial bank, bank guarantees or surety bonds callable on demand, of amounts equivalent to the retention money substituted for and acceptable to the Procuring Entity, provided that the project is on schedule and is satisfactorily undertaken. Otherwise, the ten (10%) percent retention shall be made. Said irrevocable standby letters of credit, bank guarantees and/or surety bonds, to be posted in favor of the Government shall be valid for a duration to be determined by the concerned implementing office/agency or Procuring Entity and will answer for the purpose for which the ten (10%) percent retention is intended, *i.e.*, to cover uncorrected discovered defects and third party liabilities.
- 42.4. On completion of the whole Works, the Contractor may substitute retention money with an "on demand" Bank guarantee in a form acceptable to the Procuring Entity.
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### 43. Variation Orders

- 43.1. Variation Orders may be issued by the Procuring Entity to cover any increase/decrease in quantities, including the introduction of new work items that are not included in the original contract or reclassification of work items that are either due to change of plans, design or alignment to suit actual field conditions resulting in disparity between the preconstruction plans used for purposes of bidding and the "as staked plans" or construction drawings prepared after a joint survey by the Contractor and the Procuring Entity after award of the contract, provided that the cumulative amount of the Variation Order does not exceed ten percent (10%) of the original project cost. The addition/deletion of Works should be within the general scope of the project as bid and awarded. The scope of works shall not be reduced so as to accommodate a positive Variation Order. A Variation Order may either be in the form of a Change Order or Extra Work Order.
- 43.2. A Change Order may be issued by the Procuring Entity to cover any increase/decrease in quantities of original Work items in the contract.
- 43.3. An Extra Work Order may be issued by the Procuring Entity to cover the introduction of new work necessary for the completion, improvement or protection of the project which were not included as items of Work in the original contract, such as, where there are subsurface or latent physical conditions at the site differing materially from those indicated in the contract, or where there are duly unknown physical conditions at the site of an unusual nature differing materially from those ordinarily encountered and generally recognized as inherent in the Work or character provided for in the contract.
- 43.4. Any cumulative Variation Order beyond ten percent (10%) shall be subject of another contract to be bid out if the works are separable from the original contract. In exceptional cases where it is urgently necessary to complete the original scope of work, the HoPE may authorize a positive Variation Order go beyond ten percent (10%) but not more than twenty percent (20%) of the original contract price, subject to the guidelines to be determined by the GPPB: *Provided, however*, That appropriate sanctions shall be imposed on the designer, consultant or official responsible for the original detailed engineering design which failed to consider the Variation Order beyond ten percent (10%).
- 43.5. In claiming for any Variation Order, the Contractor shall, within seven (7) calendar days after such work has been commenced or after the circumstances leading to such condition(s) leading to the extra cost, and within twenty-eight (28) calendar days deliver a written communication giving full and detailed particulars of any extra cost in order that it may be investigated at that time. Failure to provide either of such notices in the time stipulated shall constitute a waiver by the contractor for any claim. The preparation and submission of Variation Orders are as follows:
- (a) If the Procuring Entity's representative/Project Engineer believes that a Change Order or Extra Work Order should be issued, he shall prepare the proposed Order accompanied with the notices submitted by the Contractor, the plans therefore, his computations as to the quantities of the additional works involved per item indicating the specific stations where such works are needed, the date of his inspections and investigations thereon, and the log book thereof, and a detailed estimate of the unit cost of such items of work, together with his justifications for the need of such Change Order or Extra Work Order, and shall submit the same to the HoPE for approval.
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- (b) The HoPE or his duly authorized representative, upon receipt of the proposed Change Order or Extra Work Order shall immediately instruct the appropriate technical staff or office of the Procuring Entity to conduct an on-the-spot investigation to verify the need for the Work to be prosecuted and to review the proposed plan, and prices of the work involved.
- (c) The technical staff or appropriate office of the Procuring Entity shall submit a report of their findings and recommendations, together with the supporting documents, to the Head of Procuring Entity or his duly authorized representative for consideration.
- (d) The HoPE or his duly authorized representative, acting upon the recommendation of the technical staff or appropriate office, shall approve the Change Order or Extra Work Order after being satisfied that the same is justified, necessary, and in order.
- (e) The timeframe for the processing of Variation Orders from the preparation up to the approval by the Procuring Entity concerned shall not exceed thirty (30) calendar days.

#### **44. Contract Completion**

Once the project reaches an accomplishment of ninety five (95%) of the total contract amount, the Procuring Entity may create an inspectorate team to make preliminary inspection and submit a punch-list to the Contractor in preparation for the final turnover of the project. Said punch-list will contain, among others, the remaining Works, Work deficiencies for necessary corrections, and the specific duration/time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the claim of the Procuring Entity for liquidated damages.

#### **45. Suspension of Work**

- 45.1. The Procuring Entity shall have the authority to suspend the work wholly or partly by written order for such period as may be deemed necessary, due to *force majeure* or any fortuitous events or for failure on the part of the Contractor to correct bad conditions which are unsafe for workers or for the general public, to carry out valid orders given by the Procuring Entity or to perform any provisions of the contract, or due to adjustment of plans to suit field conditions as found necessary during construction. The Contractor shall immediately comply with such order to suspend the work wholly or partly.
- 45.2. The Contractor or its duly authorized representative shall have the right to suspend work operation on any or all projects/activities along the critical path of activities after fifteen (15) calendar days from date of receipt of written notice from the Contractor to the district engineer/regional director/consultant or equivalent official, as the case may be, due to the following:
  - (a) There exist right-of-way problems which prohibit the Contractor from performing work in accordance with the approved construction schedule.
  - (b) Requisite construction plans which must be owner-furnished are not issued to the contractor precluding any work called for by such plans.

- (c) Peace and order conditions make it extremely dangerous, if not possible, to work. However, this condition must be certified in writing by the Philippine National Police (PNP) station which has responsibility over the affected area and confirmed by the Department of Interior and Local Government (DILG) Regional Director.
- (d) There is failure on the part of the Procuring Entity to deliver government-furnished materials and equipment as stipulated in the contract.
- (e) Delay in the payment of Contractor's claim for progress billing beyond forty-five (45) calendar days from the time the Contractor's claim has been certified to by the procuring entity's authorized representative that the documents are complete unless there are justifiable reasons thereof which shall be communicated in writing to the Contractor.

45.3. In case of total suspension, or suspension of activities along the critical path, which is not due to any fault of the Contractor, the elapsed time between the effectivity of the order suspending operation and the order to resume work shall be allowed the Contractor by adjusting the contract time accordingly.

#### **46. Payment on Termination**

- 46.1. If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Procuring Entity's Representative shall issue a certificate for the value of the work done and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage to apply to the value of the work not completed, as indicated in the SCC. Additional Liquidated Damages shall not apply. If the total amount due to the Procuring Entity exceeds any payment due to the Contractor, the difference shall be a debt payable to the Procuring Entity.
- 46.2. If the Contract is terminated for the Procuring Entity's convenience or because of a fundamental breach of Contract by the Procuring Entity, the Procuring Entity's Representative shall issue a certificate for the value of the work done, Materials ordered, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works, and less advance payments received up to the date of the certificate.
- 46.3. The net balance due shall be paid or repaid within twenty eight (28) days from the notice of termination.
- 46.4. If the Contractor has terminated the Contract under **GCC** Clauses 17 or 18, the Procuring Entity shall promptly return the Performance Security to the Contractor.

#### **47. Extension of Contract Time**

- 47.1. Should the amount of additional work of any kind or other special circumstances of any kind whatsoever occur such as to fairly entitle the contractor to an extension of contract time, the Procuring Entity shall determine the amount of such extension; provided that the Procuring Entity is not bound to take into account any claim for an extension of time unless the Contractor has, prior to the expiration of the contract time and within thirty (30) calendar days after such work has been commenced or after the circumstances leading to such claim have arisen, delivered to the Procuring Entity notices in order that it could have investigated them at that time. Failure to provide such notice shall constitute a waiver by the Contractor of any claim. Upon receipt of
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full and detailed particulars, the Procuring Entity shall examine the facts and extent of the delay and shall extend the contract time completing the contract work when, in the Procuring Entity's opinion, the findings of facts justify an extension.

- 47.2. No extension of contract time shall be granted the Contractor due to (a) ordinary unfavorable weather conditions and (b) inexcusable failure or negligence of Contractor to provide the required equipment, supplies or materials.
- 47.3. Extension of contract time may be granted only when the affected activities fall within the critical path of the PERT/CPM network.
- 47.4. No extension of contract time shall be granted when the reason given to support the request for extension was already considered in the determination of the original contract time during the conduct of detailed engineering and in the preparation of the contract documents as agreed upon by the parties before contract perfection.
- 47.5. Extension of contract time shall be granted for rainy/unworkable days considered unfavorable for the prosecution of the works at the site, based on the actual conditions obtained at the site, in excess of the number of rainy/unworkable days pre-determined by the Procuring Entity in relation to the original contract time during the conduct of detailed engineering and in the preparation of the contract documents as agreed upon by the parties before contract perfection, and/or for equivalent period of delay due to major calamities such as exceptionally destructive typhoons, floods and earthquakes, and epidemics, and for causes such as non-delivery on time of materials, working drawings, or written information to be furnished by the Procuring Entity, non-acquisition of permit to enter private properties or non-execution of deed of sale or donation within the right-of-way resulting in complete paralyzation of construction activities, and other meritorious causes as determined by the Procuring Entity's Representative and approved by the HoPE. Shortage of construction materials, general labor strikes, and peace and order problems that disrupt construction operations through no fault of the Contractor may be considered as additional grounds for extension of contract time provided they are publicly felt and certified by appropriate government agencies such as DTI, DOLE, DILG, and DND, among others. The written consent of bondsmen must be attached to any request of the Contractor for extension of contract time and submitted to the Procuring Entity for consideration and the validity of the Performance Security shall be correspondingly extended.

#### **48. Price Adjustment**

Except for extraordinary circumstances as determined by NEDA and approved by the GPPB, no price escalation shall be allowed. Nevertheless, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GoP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

#### **49. Completion**

The Contractor shall request the Procuring Entity's Representative to issue a certificate of Completion of the Works, and the Procuring Entity's Representative will do so upon deciding that the work is completed.

**50. Taking Over**

The Procuring Entity shall take over the Site and the Works within seven (7) days from the date the Procuring Entity's Representative issues a certificate of Completion.

**51. Operating and Maintenance Manuals**

- 51.1. If "as built" Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in the **SCC**.
  - 51.2. If the Contractor does not supply the Drawings and/or manuals by the dates stated in the **SCC**, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative shall withhold the amount stated in the **SCC** from payments due to the Contractor.
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**SECTION V**

**SPECIAL CONDITIONS  
OF CONTRACT**

## Special Conditions of Contract

<b>GCC Clause</b>	
1.17	The <b>Intended Completion Date</b> is <b>120 calendar days</b> from commencement of work, inclusive of the estimated <b>ten (10) calendar days</b> considered unfavorable to the prosecution of the works at site.
1.22	<p>The <b>Works</b> consists of:</p> <p style="text-align: center;"><b>A. IMPROVEMENT OF EXISTING BUILDING FOR FILES STORAGE FACILITIES</b> (Area = 720.00 sq.m.)</p> <p>1. Renovation of existing one storey building (720 sq.m.) with provision of files storage facilities (4 layer storage rack 1 – 52 sets, with a dimension of 1.54m x 0.62m x 1.60m and 8 layer storage rack 2 – 58 sets, with a dimension of 2.64m x 1.20m x 4.00m), including steel rolling ladder (7 sets)</p>
1.23	<p>The <b>Procuring Entity's Representative</b> is:</p> <p style="text-align: center;"><b>ADRIAN FERDINAND S. SUGAY</b> Chairperson Head Office Bids and Awards Committee for Engineering Project 6<sup>th</sup> Floor PPA Building Bonifacio Drive, South Harbor, Port Area, Manila</p>
1.24	The <b>Site</b> is located at <b>South Harbor, Port Area, Manila</b> and is defined in drawing Nos.
1.28	The <b>Start Date</b> is the time of receipt by the successful bidder of all notices called for the term of the contract.
1.31	Refer to the Bidder's Responsibilities' under 6.1 of ITB – 5 and GCC – 3.
2.2	None.
5.1	The <b>Procuring Entity</b> shall give possession of all parts of the Site to the Contractor upon commencement of the project.
6.5	<p>The Contractor shall employ the following <b>Key Personnel</b>:</p> <ul style="list-style-type: none"> <li>a. Project Manager</li> <li>b. Project Engineer</li> <li>c. Materials Engineer</li> <li>d. Construction Safety and Health Officer</li> <li>e. Foreman</li> <li>f. Others</li> </ul>
7.4 (c)	No further instructions.

7.7	No further instructions.
8.1	No further instructions.
10	None
12.3	No further instructions.
12.5	<p>a) Permanent Structures: Fifteen (15) years</p> <p>Buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications) such as , but not limited to steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures</p>
13	If Contractor is a Joint Venture, "All partners to the joint ventures shall be jointly and severally liable to the Procuring Entity".
18.3(h)(i)	No further instructions.
21.2	The Arbiter is: (To be appointed)
29.1	No dayworks are applicable to the contract.
31.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ____ days of delivery of the Notice of Award.
31.3	<p>The period between Program of Work updates is ____ days.</p> <p>The amount to be withheld for late submission of an updated Program of Work is ____.</p>
34.3	The Funding Source is the Corporate Budget of the Authority for CY 2018.
39.1	The amount of the advance payment is 15% of the Contract Cost to be made in lump sum.
40.1	No further instructions.
51.1	<p>The date by which operating and maintenance manuals are required is ____.</p> <p>The date by which "as built" drawings are required is ____.</p>
51.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is ____.

**SECTION VI**

**TECHNICAL SPECIFICATIONS**

## FINISHES

### GENERAL

General Requirements contain provisions and requirements essential to these Specifications; and apply to this section, whether or not referred to herein.

### SCOPE OF WORK

The work covered by this section consist of furnishing all labor, materials, equipment, tools and incidentals necessary to undertake, complete all finishing works and painting for the buildings as indicated on the drawings and as specified herein.

Wall, floor, ceiling and other finishing works shall include but are not limited to the following:

### WALLS

1. Exterior
  - a. Plain cement finished painted with elastomeric paint.
  - b. 200mm X 200mm Glass Blocks
  - c. 200mm X 200mm Louvre Blocks
2. Interior
  - a. Plain cement finished painted with elastomeric paint.
  - b. 300mm x 600mm vitrified glazed tiles for toilets.

### FLOORS

1. 600mm x 600mm Vitrified ceramic unglazed tiles (F1) for
  - a. Office
  - b. Toilet
2. Plain Cement Finish (F2) for
  - a. Storage
3. Non-skid or rough cement finish for ramps (F3).

### CEILING

1. Interior
  - 13mm thick Gypsum Board painted on 0.40mm thick Galvanized Steel Ceiling suspension System @ 0.40 m O.C. (C1)

### SUBMITTAL

1. Shop drawings for all finishing and painting works for the building shall be submitted in advance to allow twenty eight days for review and approval. Shop drawings shall indicate materials and details of finishing works. The Contractor shall be responsible for all errors of detailing and fabrication, and for the correct finishing work items shown on the shop drawings.

2. The Contractor, before placing order for the finishing materials shall submit to the Engineer for approval representative samples of finishing materials. No placing of orders for material for finishing works shall be made without his approval.
3. Samples of all walls finishes, measuring not less than 1000mm x 1000mm shall be submitted to the Engineer for approval as to its finish texture and workmanship.

## **MATERIAL REQUIREMENTS**

### **WALL FINISHES**

1. Plain Cement Finish
  - a. Sand shall be clean and hard material. Sand shall be free from deleterious substances and conforming with the requirements of ASTM C 33.
  - b. Cement shall be Portland cement conforming with the requirements of ASTM Designation C 150.
  - c. Water shall be clean and potable.
  - d. Bonding compound shall conform to ASTM C 631.
  - e. Hydrate lime shall conform to ASTM C 206.
  - f. Synthetic fibrous reinforcement shall conform to BS 5139 or ASTM C 1116.
2. Wall Ceramic Tiles
  - a. Wall tiles shall be glazed ceramic tiles color as per Architect's approval.
  - b. Trimmers and moulding shall be lustrous, glazed with size and color corresponding to wall tiles.
  - c. Portland cement, sand, bonding compound, lime and water shall conform with the requirements.

### **FLOOR FINISHES**

1. Vitrified Ceramic Unglazed Tiles
  - a. Vitrified ceramic unglazed floor tiles shall be color varies and as shown on the drawings or to be designated by the Architect.
  - b. Portland Cement, sand and water shall conform with the requirements.
  - c. Vitrified ceramic unglazed floor tiles shall be delivered in the manufacturer's original unbroken packages or containers that are labeled plainly with the manufacturer's name and brand. Containers shall be grade sealed. Materials shall be stored in dry weathertight enclosures, and shall be handled in a manner that will prevent the inclusion of foreign materials and damage by water or dampness.
2. Vitrified Non-slip floor finish for the office and toilets.
3. Non-skid floor finished shall be applied to ramps.
4. Waterproof finish for all toilets.



## **EXECUTION**

### **WALL FINISHES**

#### **1. Plain Cement Finish**

##### **a. Preparation of Surfaces**

All surfaces shall be cleaned and projections, dust, loose particles and other materials, which would prevent good bond, shall be removed.

Plaster shall not be applied directly to concrete and masonry surfaces coated with bituminous compounds and surfaces previously painted or plastered.

All surfaces shall be thoroughly wetted before plastering.

##### **b. Trial Mix**

A trial mix of at least three (3) different water-cement ratios for a proposed mix shall be prepared under full scale conditions and adequate workability. The proportions by weight of cement to the weight of sand shall not be less than one part of Portland cement to two parts of sand.

The proportion of cement-sand and water necessary to produce the cement plaster of the required consistency shall be subject to the approval of the Engineer. Such approval may be withdrawn at any time and a change in proportions may be required. Based on the approved mix proportions, the Contractor shall prepare a list showing the number of kilograms of the various materials to be used in the cement plaster finish mix.

No cement plaster finish shall be started without an approved trial mix by the Engineer.

##### **c. Cement Finish Application**

A brown coat with sufficient pressure shall be applied to fill the gaps, and to secure a good bond. Moistened for 48 hours, each coat of cement plaster shall be kept after application and allow to dry.

A finish coat shall be applied after the brown coat has set. The brown coat shall be moistened before application of the finish coat. Finish coat shall be floated to plumb, even planes and surfaces.

Final plaster finishes shall be rubber sponged.

##### **d. Tolerance**

The Contractor shall finish plaster work plumb, level, square and true within tolerance of 3mm in 3 meters, without cracks and other imperfections.

e. Patching and Cleaning

Upon completion of the building, and when directed, all loose, cracked, damaged or defective plastering shall be cut out and re-plastered in a satisfactory and approved manner.

2. Wall Tiles

a. Mortar Preparation

All mortar setting beds shall be mixed by volume in the proportion of 1 part Portland cement and 3 parts dry sand and not more than 1/10 part hydrated lime.

Mortar materials shall be measured in approved containers, which will insure that the specified proportions of materials will be controlled and accurately maintained during the progress of the work. Measuring materials with shovels, "shovel count", will not be permitted. Unless specified otherwise, mortar shall be mixed in proportions by volume, in an approved mortar box.

The quantity of water shall be controlled accurately and uniformly. The aggregates shall be introduced and mixed in such manner that the materials will be distributed uniformly throughout the mass. A sufficient amount of water shall be added gradually and the mass further mixed until a mortar of the elasticity necessary for purpose intended is obtained. Mortar boxes, pans and wall surfaces shall be kept clean and free from debris or dried mortar. The mortar shall be used before the initial set of the cement has occurred. Re-tempering of mortar in which cement has started to set will not be allowed.

b. Application of Wall Tile

Interior masonry shall be clean, thoroughly dry, sound and sufficiently rough to provide strong mechanical bond. Surfaces shall be evenly damped immediately prior to the application of the scratch coat.

Scratch coat shall be applied to masonry, as backing for wall tile, not less than 24 hours or more than 48 hours before starting the tile setting. The scratch coat shall not be less than 6 mm from the face of the masonry. The scratch coat shall be applied with sufficient pressure to ensure a proper bond with the base for the setting bed. While the mortar is still plastic, the scratch coat shall be cut with a trowel at all internal vertical angles for the depth of the coat with the full height of the tile bed and shall be cross-scratched, in 25 mm centers for the extent of the tile bed.

Immediately before the application of mortar setting bed, the scratch coat shall be moistened thoroughly but not saturated. Temporary screeds shall be applied to the scratch coat with mortar to provide a true and plumb surface, the proper distance back from the finished wall line. The setting bed shall be applied, rodded and floated flush with the screeds over an area not greater than the area to be covered with the tile while the bed remains plastic. The thickness of the setting bed shall not exceed 15mm and the mortar shall not be re-tempered. The setting bed shall be cut with a trowel at all internal corners as specified for the scratch coat.

Mounted tiles shall be soaked in clean water a minimum of one hour before they are set. Absorptive mounted tiles shall be damped by placing sheets on a wetted cloth in a shallow pan before setting. A skim coat of neat Portland cement mortar, mixed with water to the consistency of a pasty, thick cream, shall be

applied 0.8mm to 1.6mm thick to the mortar setting bed, or to the back of each tile as laid. The tiles shall then be pressed firmly on the setting bed and tamped until flush and in the plane of the other tiles. The tiles shall be applied before the mortar bed has taken its initial set.

Intersections and returns shall be formed accurately. Where cutting of tiles is necessary it shall be done at the internal angles of the walls or wainscots. Cutting and drilling tiles shall be done neatly without marring the surfaces. The cut edges of tiles against trim, built-in fixtures, and similar surfaces shall be ground and jointed carefully. The tiles shall fit closely with plumbing fixtures and around electric outlets, pipes and fittings, so that the plates or escutcheons will properly overlap the tiles. Wainscots shall be within one half of the heights indicated without cutting of the tiles.

Bases, caps, bull-nose corners, and all other trimmers moulded or shaped features, and accessories shall be backed thoroughly with mortar and set firmly into place. All lines shall be kept straight and true, and all finished surfaces brought to true and even planes, straight and plumb, and internal corners squared and external corners rounded.

Horizontal joints shall be maintained level and vertical joints plumb and in alignment. The completed work shall be free of broken, cracked, damaged or otherwise faulty tiles.

Joints shall be parallel and uniform in width, plumb, level and in alignment. End joints in broken-joint work shall be made as far as practicable, on the center line of adjoining tiles. Except in special arrangement and design, as indicated or specified, square tiles shall be set with straight joints, and oblong tiles shall be set with broken joints.

Joint widths shall be uniform and spaced to accommodate the tile in the given spaces with a minimum of cutting. Tiles shall be wetted, if they have become dry, before applying grout. Joints 3mm or less in width shall be grouted with a neat Portland cement grout of the consistency of thick cream. Other joints shall be pointed with mortar consisting of one part Portland cement and two parts pointing sand. The grout for walls and other vertical surfaces shall contain non-staining white Portland cement. Grout and pointing mortar shall be forced into joints by using trowel, brush or finger application.

Before the grout or mortar sets, the joints of cushion edge tiles shall be struck or tooled to the depth of cushion, filling all skips or gaps, and the joints of square edge tiles shall be filled completely flush with their surface. Dark cement shall not show through grouted white joints. Care shall be taken to avoid scratching glazed finishes. All mortar or grout shall be removed before it has set or hardened.

c. **Cleaning and Curing**

All completed tile work shall be thoroughly sponged and washed diagonally across joints, and finally polished with clean, dry cloth. Acid cleaning of unglazed tile, when necessary, shall not be done within ten days after setting tile. All metal shall be covered with an approved grease and the tile shall be wetted with clean water, before tile is cleaned with 10% muriatic acid solution. After acid cleaning, the tile shall be flushed with clean water, and the grease coating on metal shall be removed. Acid cleaners shall not be used on glazed tile.

d. Protection

Tiled walls outside corners (external angles) shall be protected with board corner strips in areas used as passage ways by workmen. Extreme care should be taken not to disturb walled tiled until mortar has fully set.

3. Painting Works

a. Surface Preparation

Allow new masonry to dry for 14 days (for exterior surfaces) to 28 days (for interior surfaces) under normal conditions before painting. Surface to be painted should be clean and dry, free from oil, grease, dirt, dust, contaminants, and all loose grit and mortar.

**Without mesh:**

1st Coat: Elastomeric Wall Covering Sealer

2nd and 3rd Coat: Elastomeric Wall Covering Basecoat

4th Coat: Elastomeric Wall Covering Topcoat

**With mesh:**

1st Coat: Elastomeric Wall Covering Sealer

2nd Coat: Elastomeric Wall Covering Basecoat  
Reinforcing Membrane: Fiberglass Matting

3rd and 4th Coat: Elastomeric Wall Covering Basecoat

5th Coat: Elastomeric Wall Covering Topcoat

FLOOR FINISHES

1. Vitrified Ceramic Tiles

a. Mortar Preparation

Mortar mix proportion and preparation shall be in accordance with the requirements.

b. Surface Preparation

Surfaces to receive the tiles shall be clean, free of dust, dirt, oil, grease, and other deleterious substances. Floor tile operations in spaces receiving wall tile shall not be started until wall tile installation has been completed. Before tile is applied with a dryset mortar bed, the structural floor shall be tested for levelness or uniformity of slope by flooding it with water. Areas where the water ponds shall be filled and leveled with mortar and shall be retested before the setting bed is applied.

c. Placing of Setting Beds and Floor Tile

Mortar setting beds shall have a minimum thickness of 20mm for floors. The structural concrete slab shall be soaked thoroughly with clean fresh water on the day before the setting bed is to be applied. Immediately preceding the application of

the setting bed, the structural slab shall again be wetted thoroughly, but no free water shall be permitted to remain on the surface.

A skim coat of neat Portland cement mortar shall then be applied not more than 4mm thick. The mortar shall be spread until its surface is true and even and thoroughly compacted, either level or sloped uniformly for drainage, as the case requires. A setting bed, as large as can be covered with tile before the mortar has reached its initial set, shall be placed on one operation; but in the event that more setting mortar has been placed than can be covered, the unfinished portion shall be removed and cut back to a clean beveled edge.

All mounted tiles shall be soaked in clean water a minimum of one hour before they are set. Absorptive mounted tile shall be dampened by placing sheets on a wetted cloth in a shallow pan before setting. No free water shall remain on the tiles at the time of setting. Before the initial set has taken place in the setting bed, a skim coat of neat Portland cement mortar, 0.7mm to 1.6mm thick, shall be trowelled or brushed over the setting bed and/or the back of the tile, or a thin layer of Portland cement, 0.79mm to 2mm thick, may be hand-dusted uniformly over the setting bed and worked lightly with a trowel or brush until thoroughly damp.

The tiles shall then be pressed firmly upon the setting bed, and beaten into the mortar until true and even with the plane of the finished floor line. Beating and leveling shall be completed within one hour after placing tiles or sheets. Borders and defined lines shall be laid before the field or body of the floor. Where floor drains are provided, the floors shall be sloped to drain properly to the drains. Intersections and returns shall be formed accurately.

Cutting of tile, where necessary, shall be done along the outer edges of the floor. As far as practicable, no tiles of less than half size shall be used. Cutting and drilling of tiles shall be done neatly without marring the tile surfaces. The cut edges of tile against trim, bases, thresholds, pipes, built-in fixtures, and similar surfaces shall be ground and jointed carefully. Tile shall fit closely and neatly at all plumbing fixtures and around electrical outlets, pipes and fittings so that cover plates or escutcheons will overlap the tiles properly. Tiles shall be secured firmly in place and loose tiles or tiles sounding hollow shall be removed and replaced. All lines shall be kept straight, parallel, and true, and all finished surfaces brought to true and even planes. The inner edges of borders shall be kept straight and, where practicable, shall form right angles at all returns. The paper and glue shall be removed from mounted tile, without using excess water, within one hour after installing the tiles.

Joints shall be parallel and uniform in width, plumb, level and in alignment. End joints in broken-joint work shall be made as far as practicable, on the center lines of adjoining tiles. Except in special arrangement and design, as indicated or specified, square tiles shall be set with straight joints, and oblong tiles shall be set with broken joints.

Joint widths shall be uniform and spaced to accommodate the tile in the given spaces with a minimum of cutting. Tiles shall be wetted, if they have become dry, before applying grout. Joints 3.2 mm or less in width shall be grouted with a neat Portland cement grout of the consistency of thick cream. Other joints shall be pointed with mortar consisting of one part Portland cement and two parts pointing sand. The grout or mortar for joints on floors shall be white Portland cement or as specified by the Engineer. Grout pointing mortar shall be forced into joints by using trowel, brush or finger application. Before the grout or mortar sets, the joints of cushion edge tile shall be struck or tooled to the depth of the cushion, filling all

skips or gaps, and the joints of square edged tiles shall be filled completely flush with their surface. Dark cement shall not be seen through grouted white joints.

All surplus mortar or grout shall be removed before it has set or hardened.

d. Cleaning and Curing

Floors shall be covered with waterproofed paper with all joints lapped at least 96 mm and allowed to damp cure for at least 72 hours before foot traffic is permitted thereon.

All completed tile work shall be thoroughly sponged and washed diagonally across joints, and finally polished with clean, dry cloth. Acid cleaning of unglazed tile, when necessary, shall not be done within ten days after setting the tile. All metal shall be covered with approved grease and the tile shall be wetted with clean water, before tile is cleaned with 10% muriatic acid solution. After acid cleaning, the tile shall be flushed with clean water, and the grease coating on metal shall be removed.

Finished tile floors shall be covered with clean building paper before foot traffic is permitted on them. Board walkways shall be placed on floors that are to be continuously used as passage ways by workmen. Thresholds shall be covered with boards. Tiles vertical outside corners (external angles) shall be protected with board corners strips in areas used as passage by workmen.

3. Plain Cement Floor Finish with Non-metallic Floor Hardener

a. Trial Mix

No plain cement floor finish work shall be started without the approval of the Engineer of the trial mix.

b. Application

The concrete sub-floor shall be cleaned and projection, dust, loose particles and other materials which would prevent good bond shall be removed. The sub-floor surface shall be moistened but not soaked, dry cement shall then be sprinkled over it and the mortar shall be spreaded on the setting bed. The surface shall be tamped to assure a good bond over the entire area and screeded to provide a smooth and level bed at proper height.

Mortar mix shall be one part Portland cement to three parts sand. Following the placing of leveling concrete on the floor and after the concrete is free from excess water, a dry mixture of 2 parts of floor hardener and 1 part Portland cement shall be uniformly dusted over the floor. Three kilograms of floor hardener shall be used for every square meter of flooring or in accordance with approved manufacturer's specifications. The dry mixture shall be floated thoroughly into the surface which shall be finished by steel trowelling and cured by water or curing compound for seven (7) days.

4. Protection

a. Before turn over of the building to the Owner, wash pebble surfaces with 1 part muriatic acid to 6 parts clean water.

b. Apply an overlapping strokes of water shield using brush or by low pressure

spraying. Dries to a tack-free surface in 4-6 hours and cures to form an effective water repellant film in approximately 24 hours.

- c. Protect finished surface with specified hardeners and sealants.

## INSTALLATION OF DOORS

### 1. Surface Preparation

Ensure surfaces to receive panels are structurally sound, even, smooth, clean, dry, and free from defects detrimental to work.

#### DOORS AND WINDOWS

##### DOORS

- D-1 - 6mm Thk. Marine Plywood Finish Flush Door with vent louver. (1.0m x 2.15m)
- D-2 - 6mm Thk. Marine Plywood Finish Flush Door with 8mm thick clear glass vision panel. (0.90m x 2.15m)
- D-3 - PVC Door with vent louver. (0.90m x 2.10m)
- D-4 - Cold rolled steel fire rated emergency exit door with panic push bar lock

## INSTALLATION OF WINDOWS

### 1. Surface Preparation

Ensure surfaces to receive panels are structurally sound, even, smooth, clean, dry, and free from defects detrimental to work.

- W-1 Steel Framed (QDE) Quick Drying Enamel painted awning type Window with 6.5mm Thk. Clear Glass (2.60m x 1.0m)
- W-2 Steel Framed (QDE) Quick Drying Enamel painted awning type Window with 6.5mm Thk. Clear Glass (1.315m x 1.0m)
- W-3 Steel Framed (QDE) Quick Drying Enamel painted awning type Window with 6.5mm Thk. Clear Glass (1.965m x 1.0m)
- W-4 Steel Framed (QDE) Quick Drying Enamel painted awning type Window with 6.5mm Thk. Clear Glass (1.315m x 1.0m)
- W-5 1.5mm thk. Aluminum Framed Powder Coated Fixed Type Window with 6.5mm thk. Clear Glass (3.0m x 1.20m)

## **FACILITIES AND DEVICE FOR PERSONS WITH DISABILITY**

### **SCOPE OF WORK**

The work shall consists of furnishing materials, tools, labor and incidentals necessary for the construction/installation of facilities and device for disabled persons as shown on the Drawings and in accordance with the Implementing Rules and Regulations of Batas Pambansa Bilang 344 and this Specification.

### **MATERIAL REQUIREMENTS**

#### **GRAPHIC SIGNS**

Graphic signs like the International Symbol of Access shall be fabricated from plastic materials, white color with either dark blue background. Letters and symbols shall be laminated and raised from the background.

#### **HANDRAILS**

Handrail for ramp shall be 50mmØ tubular stainless steel buff finished. It shall be provided with a small hole as of a Braille system.

#### **GRABRAIL**

Grab rail shall be manufactured from gauge 18 tubular stainless steel 50mmØ and provided with safety grip finish.

Flip up bar shall be 38mmØ tubular stainless steel buff finished.

### **CONCRETE MATERIALS FOR RAMPS**

1. Portland cement shall conform with the requirement of "Reinforced Concrete".
2. Aggregates shall conform with the requirements of "Reinforced Concrete".
3. Temperature bars shall have diameter of 10mm conforming with the requirements of "Concrete Works".

### **EXECUTION**

#### **GRAPHIC SIGNS**

1. Directional and information signs, indicating the location of the ramp for physically handicapped persons, shall be installed / placed at the front of the main entrance of the Terminal Building. The signed board size and dimensions shall be based on DOTr approved Standard Design, schedule 40, sign post and the text and arrow shall be in accordance with the International Symbol of Access "B". Manual (See attached drawings and tabulation).
2. Signs shall be placed at the entrance and exits of the ramps and toilets, installed at conspicuous locations. The signboards shall be based on DOTC approved Standard Design Manual (See attached drawings and tabulation).



**RAMP**

The ramp shall be constructed as shown on the drawings and with a nonskid surface and tactile strips.

**GRABRAILS**

Lavatories, urinals and water closets of the Building where indicated on the drawings shall be provided with grab rails. The position and distance from the floor shall be as shown on the drawings.

## **PLUMBING AND SANITARY WORKS**

### **SCOPE OF WORK**

The work covered for this section shall consist of furnishing all labor, tools, equipment, materials and incidentals necessary for the complete installation, testing and operation of the plumbing and sanitary system within the buildings and premises in accordance with these Specifications and as shown on the drawings or as directed by the Engineer. The septic tank and their effluent and discharge pipelines shall be part of other section of these specifications.

### **MATERIAL REQUIREMENTS**

#### **SUBMITTAL**

1. The Contractor shall submit his work method statement with necessary shop drawings to the Engineer for approval twenty eight (28) days before the start of the works.

Shop drawings shall be dated and shall contain the name of the project and location of the subject item in the shop drawing which is to be installed.

The Engineer will review and approve or return for correction all shop drawings with reasonable promptness. The Contractor shall make any corrections required and file with the Engineer three (3) corrected copies of the shop drawings.

2. The drawings shall indicate the general arrangement of all pipings, however, where actual conditions necessitate re-arrangement in opinion of the Contractor and/or the Engineer, the Contractor shall prepare and submit to the Engineer for approval, twenty eight (28) days before placing the order for materials, shop drawings of the proposed re-arrangement. Because of the small scale of the drawings, shop drawings to indicate all offsets, fittings and accessories shall be prepared. The Contractor shall carefully examine the drawings and shall carefully investigate actual structural and finish conditions affecting all his work.
3. The Contractor shall be responsible for the proper fitting of materials, equipment and accessories without substantial alteration and at no cost to the Employer.
4. The Contractor shall be responsible for the proper coordination of the work and shall provide all necessary clearance where necessary.

#### **STANDARDS**

Use of materials shall further be governed by other requirement imposed on other sections of these Specifications. Materials shall be subject to tests necessary to ascertain their fitness if the Engineer so requires. All works shall comply with the pertinent provisions of the Plumbing Code of the concerned city or town, the Code on Sanitation of the Philippines, and/or the National Plumbing Code of the Philippines.

#### **MATERIALS**

1. Identification of Materials

Each length of pipe, fittings, traps, fixtures and devices used in the plumbing

work shall have cast, stamped or indelibly marked on it, the approved manufacturer's trademark or name, the weight, type and class of product when so required by the standards mentioned above.

2. Alternative Materials

Use of any material not specified in this Specification may be allowed provided such alternate has been approved by the Engineer and provided further that a test, if required, shall be done by an approved agency in accordance with generally accepted standards.

3. Soil, Waste, Drain, Vent Pipes and Fittings

Soil, waste and vent pipes shall be unplasticized Polyvinyl Chloride (uPVC) pipes. Diameter shall be as indicated on the Drawings. It shall conform to ASTM D 1784 or ASTM D 2729.

Drainage pipes shall be reinforced concrete pipes (RCP), diameter shall be as indicated on the Drawings.

4. Jointing Material

The joint material for uPVC pipes shall be PVC solvent cement as recommended by the approved pipe manufacturer.

5. Water Supply Pipes

Water supply pipes shall be polypropylene random-80 (PPR-80) pipes PN 20 conforming to DIN Standards DIN 1988/DIN 8078, German made. Jointing shall be fusion welded.

6. Cleanouts, Plugs and Tee

Cleanouts shall be of the same material as the pipe to be fitted. Cleanouts installed in connection with uPVC hubs and spigot pipes shall consist of a long sweep quarter bend of  $\frac{1}{4}$  as shown on the drawings.

7. Pipe Sleeves

Pipe sleeves shall be installed and properly secured in place at all points where pipes passes through masonry or concrete. Pipe sleeves shall be uPVC pipe, Schedule 40.

8. Floor Drain

Shower and floor drains shall be made of stainless steel non-tilting grate, perforated or slotted. Urinal drains shall be cast iron dome type drain.

9. Pipe hangers, Inserts and Support

- a. Pipe hangers shall be wrought iron, malleable iron pipe hangers spaced not over 1.5meters apart for uPVC pipes and 3.0meters apart for iron pipes. Chain straps, perforated bars or wire hangers will not be permitted.

Hangers shall have short turnbuckles or other approved means of adjustment.

Turnbuckles may be omitted on hangers where space does not permit their use. Trapeze hangers may be used in lieu of separate hangers for pipes running parallel to each other and close together.

- b. Inserts shall be of cast iron or cast steel and shall be of a type to receive a machine bolt head or nut after installation.
- c. Wrought iron clamps or collars shall be used to support vertical runs of pipes.

#### 10. Unions

Union pipe 50mmØ and smaller shall be malleable iron. Union on water piping 63mmØ and larger shall be flanged pattern and shall be of galvanized (zinc coated) cast iron. Gaskets for flange unions shall be of best quality fiber plastic or leather.

#### 11. Valves

Valves shall be cast bronze or brass body. Chrome plated finish for all fixture taps and faucets and natural finish for all others, like hose bibbs, gate valves and which are not tapped directly to a plumbing fixture. Concrete valve boxes shall be installed where required and will be of sufficient size for operating the valve.

#### 12. Fixtures

##### a. Water Closets

All water closets for toilets as shown on the drawings shall be TANK TYPE, white with complete fittings and mounting accessories.

##### b. Lavatories

##### b. 1. Lavatory (Wall Hung)

Shall be vitreous china, wall hung lavatory with rear overflow holes, fitting ledge suitable for single faucet holes on centers complete with faucet, standard fittings, trap and lavatory brackets and other accessories.

##### f. Soap Holder

Soap holder and toilet paper holder shall be vitreous china, wall mounted. All toilet/bath rooms will be provided with soap holder, toilet paper holder and chrome plated towel racks.

##### g. Faucet for lavatory

Faucet for lavatory shall be in chrome-finish.

##### h. Grab Bar

Grab bar shall be tubular stainless steel, 50mmØ or as specified in the drawings

## **DEMOLITION AND REMOVAL WORKS**

### **DESCRIPTION**

The work includes the furnishing of all labor, materials and equipment required to carry out the demolition and removal of old structures, reusable materials, port accessories and obstructions including demolition of miscellaneous concrete curbs etc., as required for the execution of the Contract.

The Contractor shall submit the proposed methodology or procedure of demolition work with detailed drawings and calculations if necessary, to the Engineer for approval, before the execution of the Works.

The Contractor shall keep all pavements and landing areas to and from the site of the disposal area clean and free of mud, dirt and debris during and after the execution of disposal. Disposal of debris and materials shall be as directed by the Engineer.

### **GENERAL PROVISIONS**

1. The Contractor shall be deemed to have satisfied himself of the site conditions, and to have included in his unit prices provision for all risks that may arise during or in connection with the work.
2. The demolition shall be carried out by approved methods and equipment such as concrete breakers, gas-cutters, hydraulic jacks, compressed air disintegrators, etc., however, no blasting shall be used unless approved in writing by the Engineer and after obtaining the written permission of the concerned authorities.
3. The Contractor shall provide suitable equipment, skilled labor and appropriate temporary works such as scaffoldings to ensure safety in his demolition works as well as in the adjacent area.
4. Contractor shall demolish all the structural members above the level on which the subsequent and permanent works under this Contract will begin. To this end, the temporary construction works such as excavation shall be conducted by the Contractor.
5. Materials coming from the demolition/removal works, except general earth, shall remain the property of the Procuring Entity, the designated part of which shall be stored by the Contractor at places specified by the Engineer.
6. In case of demolition of wharf deck and platform, the contractor shall ensure that no debris will be remained/deposited at seabed.
7. In case of removal of obstructions other than properties of PPA (ie; ship wreckages), the contractor shall coordinate with PMO and PPA engineers regarding the methodology to be used and its legal matters.

### **INTERFERENCE WITH PORT OPERATIONS**

During the execution of the work, the Contractor shall not interfere with the shipping, navigation and other traffic in the port.

The Contractor shall make arrangements with the operations people on the schedule of demolition and related works to keep port operation activities undisturbed at all times.

Prior to commencement of the demolition works, the Contractor shall inform/announce to port users the schedule of disconnection of utilities.

### **STORAGE AND DUMPING**

Prior to the commencement of the demolition work, the Engineer shall submit to the Contractor a list in which all the materials to be salvaged and overhauled, as property of PPA, and the description of the location of their storage. Materials embedded in concrete units shall not be salvaged.

The Contractor shall separate materials to be salvaged from debris. Salvaged materials shall be loaded, transported and unloaded by the Contractor at the specified locations.

The Contractor may dump debris or extracted rocks on land areas but out of the site, which areas shall be procured and prepared at his own expense. In this case, safety measures shall be undertaken in the transporting, unloading, covering and others as requested by the Engineer.

The approximate distance of the disposal site from the project site is about five (5) kms., as designated by the PMO thru the implementing office.

### **EXECUTION**

1. Prior to the commencement of demolition works, the alignments of the new construction works to existing structure shall be checked.
2. The width and alignment of portion of existing structure to be demolished shall be marked by paint.
3. With these lines as guides, concrete shall be broken and reinforcing bars cut, such that panels or portions of the structure can be lifted out for disposal elsewhere outside of the operational work area.
4. Rocks removed from existing slope protection shall be stored for re-use in new construction.
5. Demolish pavements, curbs, fences, utilities, services, navigation aids and the likes as determined in the field for each project and as shown on the drawings or as directed by the Engineer.
6. Materials coming from the demolition/removal works shall be properly disposed by the Contractor.

### **SAFETY**

During the course of survey and clearing, any obstacles which are recognized and seemed to be explosive or hazardous to workers shall be removed from the site by the proper Authority.

At the end of each day's work, the Contractor shall keep the workplace in safe condition and clean so that no part is in danger of falling or creating hazard to personnel or equipment.

## REINFORCED CONCRETE

### SCOPE OF WORK

All works falling under this Section shall include reinforced concrete for all kinds and parts of any reinforced concrete structure.

### GENERAL PROVISIONS

1. Full cooperation shall be given to the other trades to install embedded items. Suitable templates or instructions will be provided for setting, items shall have been inspected, and tests for concrete or other materials or for mechanical operations shall have been completed and approved.
2. The following publications of the issues listed below, but referred to thereafter by basic designation only, form as an integral part of this Specification to the extent indicated by the reference thereto:

a. American Concrete Institute (ACI) Standards:

ACI 117	Standard Specifications for Tolerances for Concrete Construction and Materials
ACI 121R	Quality Management System for Concrete Construction
ACI 201.2R	Guide to Durable Concrete
ACI 211.1	Standard Practice for Selecting Proportions for Normal, Heavyweight, and Mass Concrete
ACI 214R	Recommended Practice for Evaluation of Strength Test Results of Concrete
ACI 301	Specifications for Structural Concrete
ACI 304.2R	Placing Concrete by Pumping Methods
ACI 304R	Guide for Measuring, Mixing, Transporting, and Placing Concrete
ACI 305R	Hot Weather Concreting
ACI 306.1	Standard Specification for Cold Weather Concreting
ACI 308R	Guide to Curing Concrete
ACI 309R	Guide for Consolidation of Concrete
ACI 311.4R	Guide for Concrete Inspection
ACI 318M	Metric Building Code Requirements for Structural Concrete and Commentary
ACI 347	Guide to Formwork for Concrete

ACI SP-15     Field Reference Manual: Standard Specifications for Structural Concrete with Selected ACI and ASTM References

ACI SP-2     ACI Manual of Concrete Inspection

b.     American Society for Testing and Materials (ASTM) Publications:

ASTM C 150     Standard Specification for Portland Cement

ASTM C 114     Standard Method for Chemical Analysis of Hydraulic Cement

ASTM C 185     Standard Method for Air Content of Hydraulic Cement

ASTM C 115     Standard Test Method for Fineness of Portland Cement by the Turbidimeter

ASTM C 204     Standard Test Method for Fineness of Hydraulic Cement by Air-Permeability Apparatus

ASTM C 151     Standard Test Method for Autoclave Expansion of Portland Cement

ASTM C 109     Standard Test Method for Compressive Strength of Hydraulic Cement Mortars

ASTM C 266     Standard Test Method for Time of Setting of Hydraulic-Cement Paste Gilmore Needles

ASTM C 191     Standard Test Method of Time Setting of Hydraulic Cement by Vicat Needle

ASTM C 33     Standard Specification for Concrete Aggregates

ASTM C 136     Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates

ASTM C 117     Standard Test Method for Materials Finer than 75 micron (No. 200) Sieve in Mineral Aggregates by Washing

ASTM C 29     Standard Test Method for Bulk Density (Unit Weight) and Voids in Aggregate

ASTM C 128     Standard Test Method for Density, Relative Density (Specific Gravity), and Absorption of Fine Aggregates

ASTM C 87     Standard Test Method for Effect of Organic Impurities in Fine Aggregate on Strength of Mortar

ASTM C 88     Standard Test Method for Soundness of Aggregates by Use of Sodium Sulfate or Magnesium Sulfate

ASTM C 142     Standard Test Method for Clay Lumps and Friable Particles in Aggregates



ASTM C 97	Standard Test Method for Absorption and Bulk Specific Gravity of Dimension Stone
ASTM C 127	Test Method for Specific Gravity and Absorption of Coarse Aggregate
ASTM C 535	Standard Test Method for Resistance to Degradation of Large-Size Aggregate by Abrasion and Impact in the Los Angeles Machine
ASTM C 88	Standard Test Method for Soundness of Aggregates by Use of Sodium Sulfate or Magnesium Sulfate
ASTM C 131	Test Method for Resistance to Degradation of Small-size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
ASTM C 94	Standard Specification for Ready-Mixed Concrete
ASTM D 512	Chloride Ion in Water
ASTM D 516	Sulfate Ion in Water
ASTM A 615	Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement
ASTM A 370	Standard Test Methods and Definitions for Mechanical Testing of Steel Products
ASTM A 510	Standard Specification for General Requirements for Wire Rods and Coarse Round Wire, Carbon Steel
ASTM A 6	Standard Specification for General Requirements for Rolled Structural Steel Bars, Plates, Shapes, and Sheet Piling
ASTM C 31	Standard Practice for Making and Curing Concrete Test Specimens in the Field
ASTM C 39	Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens
ASTM C 172	Standard Practice for Sampling Freshly Mixed Concrete
ASTM C 192	Standard Practice for Making and Curing Concrete Test Specimens in the Laboratory
ASTM C 293	Standard Test Method for Flexural Strength of Concrete (Using Simple Beam with Center-Point Loading)
ASTM C 78	Standard Test Method for Flexural Strength of Concrete (Using Simple Beam with Third-Point Loading)
ASTM C 42	Standard Test Method for Obtaining and Testing Drilled Cores and Sawed Beams of Concrete
ASTM C 174	Standard Test Method for Measuring Thickness of Concrete Elements Using Drilled Concrete Cores

- ASTM C 143 Standard Test Method for Slump of Hydraulic-Cement Concrete
- ASTM C 494 Standard Specification for Chemical Admixtures for Concrete
- ASTM C 1017 Standard Specification for Chemical Admixtures for use in Producing Flowing Concrete
- ASTM C 171 Standard Specification for Sheet Materials for Curing Concrete
- ASTM C 309 Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete
- ASTM 5329 Standard Test Methods for Sealants and Fillers, Hot Applied, For Joints and Cracks in Asphaltic and Portland Cement Concrete Pavements
- ASTM D 5167 Standard Practice for Melting of Hot Applied Joint and Crack Sealant and Filler for Evaluation
- ASTM A 706 Standard Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement
- ASTM A 966 Standard Test Method for Magnetic Particle Examination of Steel Forgings using Alternating Current
- ASTM C 1064 Standard Test Method for Temperature of Freshly Mixed Hydraulic-Cement Concrete
- ASTM C 1077 Standard Practice for Laboratories Testing Concrete and Concrete Aggregates for use in Construction and Criteria for Laboratory Evaluation
- ASTM C 1107 Standard Specification for Packaged Dry, Hydraulic-Cement Grout (Non-shrink)
- ASTM C 1116 Standard Specification for Fiber-Reinforced Concrete
- ASTM C 1157 Standard Specification for Hydraulic Cement
- ASTM C 138 Standard Test Method for Density ("Unit Weight"), Yield, and Air Content (Gravimetric) of Concrete
- ASTM C 173 Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method
- ASTM C 260 Standard Specification for Air-Entraining Admixtures for Concrete
- ASTM C 295 Petrographic Examination of Aggregates for Concrete
- ASTM C 33 Standard Specification for Concrete Aggregates
- ASTM C 42 Standard Test Method for Obtaining and Test Drilled cores and Sawed Beams of Concrete

ASTM C 469 Static Modulus of Elasticity and Poisson's Ratio of Concrete in Compression

ASTM C 595 Standard Specification for Blended Hydraulic Cements

ASTM C1116 Standard Specification for Fiber-Reinforced Concrete and Shotcrete

ASTM C 1751 Preformed Expansion Joint Fillers for Concrete Paving and Structural Construction.(Non-extruding and Resilient Bituminous Types).

ASTM D 1179 Fluoride Ion in Water

ASTM D 1190 Standard Specification for Concrete Joint Sealer, Hot-Applied Elastic Type

ASTM D 1751 Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-extruding and Resilient Bituminous Types)

ASTM E 329 Standard Specification for Agencies Engaged in the Testing and/ or Inspection of Materials used in Construction

c. American Welding Society (AWS)

D 12 Welding Reinforcing Steel, Metal Inserts and Connections in Reinforced Concrete Construction.

d. Philippine National Standard (PNS)

PNS 49 Steel Bars for Concrete Reinforcement

e. DPWH Standard Specifications

e. All other standards hereinafter indicated.

f. The edition or the revised version of such codes and standards current at the date twenty eight (28) days prior to date of bid submission shall apply. During Contract execution, any changes in such codes and standards shall be applied after approval by the Owner.

## SUBMITTALS

1. Test Reports and Certificates shall be furnished and approval received before delivery of certified or tested materials to the Project Sites.

a. Submit Test Reports for the following:

a.1 Concrete mixture proportions

Submit copies of test reports by independent test labs conforming to ASTM C 1077 showing that the mixture has been successfully tested to produce concrete with the properties specified and that mixture will be suitable for the job conditions. Test reports shall be submitted along with the concrete mixture proportions. Obtain approval before concrete placement.

Fully describe the processes and methodology whereby mixture proportions were developed and tested and how proportions will be adjusted during progress of the work to achieve, as closely as possible, the designated levels of relevant properties.

**a.2 Aggregates**

Submit test results for aggregate quality in accordance with ASTM C 33. Where there is potential for alkali-silica reaction, provide results of tests conducted in accordance with ASTM C 227 or ASTM C 1260. Submit results of all tests during progress of the work in tabular and graphical form as noted above, describing the cumulative combined aggregate grading and the percent of the combined aggregate retained on each sieve.

**a.3 Admixtures**

Submit test results in accordance with ASTM C 494 and ASTM C 1017 for concrete admixtures, ASTM C 260 for air-entraining agent, and manufacturer's literature and test reports for corrosion inhibitor and anti-washout admixture. Submitted data shall be based upon tests performed within 6 months of submittal.

**a.4 Cement**

Submit test results in accordance with ASTM C 150 Portland cement. Submit current mil data.

**a.5 Water**

Submit test results in accordance with ASTM D 512 and ASTM D 516.

**b. Submit Certificates for the following:**

**b.1 Curing concrete elements**

Submit proposed materials and methods for curing concrete elements.

**b.2 Form removal schedule**

Submit proposed materials and methods for curing concrete elements.

**b.3 Concrete placement and compaction**

Submit technical literature for equipment and methods proposed for use in placing concrete. Include pumping or conveying equipment including type, size and material for pipe, valve characteristics, and the maximum length and height concrete will be pumped. No adjustments shall be made to the mixture design to facilitate pumping.

Submit technical literature for equipment and methods proposed for vibrating and compacting concrete. Submittal shall include technical literature describing the equipment including vibrator diameter, length, frequency, amplitude, centrifugal force, and manufacturer's description of the radius of influence under load. Where flat work is to be cast, provide similar information

relative to the proposed compacting screed or other method to ensure dense placement.

**b.4 Mixture designs**

Provide a detailed report of materials and methods used, test results, and the field test strength (fcr) for marine concrete required to meet durability requirements.

2. The Contractor shall submit shop drawings and erection drawings for formwork and scaffolding at least 14 days prior to commencing the work.

Each shop drawing and erection drawing shall bear the signature of a Contractor's qualified Engineer. Details of all proposed formwork to be prefabricated and formwork to produce special finishes shall be submitted to the Engineer for approval before any materials are ordered. If the Engineer so requires, samples of proposed formworks shall be constructed and concrete placed at the Contractor's expense so that the proposed methods and finished effect can be demonstrated.

The Contractor shall submit shop drawings showing reinforcing bar placing and bar lists for the Engineer's approval. Such shop drawings shall show also supplemental bars for forming, strengthening frames of bars of sufficient rigidity to withstand forces during placing concrete. If necessary, shaped steel may be added to improve rigidity of the frame of bar.

Such shop drawings shall clearly indicate bar sizes, spacing, location and quantities of reinforcement, mesh, chairs, spacers and other details to be as per ACI Manual of Standard Practice for Detailing Reinforced Concrete Structures.

Details shall be prepared for placement of reinforcement where special conditions occur, including most congested areas and connection between pre-cast concrete and concrete in-situ.

All shop drawings shall be reviewed by the Engineer within seven (7) days after receiving them. At least two (2) days prior to pouring concrete, the Contractor shall submit to the Engineer a pouring permit for his inspection and approval.

## **MATERIAL REQUIREMENTS**

### **CEMENT**

Unless otherwise specified in the Drawings, only one (1) brand of cement shall be used for any individual structure. In determining the approved mix, only Portland cement shall be used as the cementitious material.

1. Portland Cement: ASTM C 150

Type II (for general use, more especially when moderate Sulfate resistance is desired)

### **ADMIXTURE (IF NECESSARY)**

Unless otherwise required by field conditions, admixture may be used subject to the expressed approval of the Engineer. The cost of which shall already be included in the unit cost bid of the Contractor for the concrete.

1. Air Entraining Admixture shall conform to ASTM C 260.
2. Admixture other than air entraining agent shall conform to ASTM C 494.
3. Admixture containing chloride ions, or other ions producing deleterious effect shall not be used.

## AGGREGATES

### 1. Crushed Coarse Aggregate

Conforming to ASTM C 33 and having nominal sizes passing 38.0 mm to 19.0 mm, 19.0 mm to 9.5 mm to No. 4 sieve. The material shall be well graded between the limits indicated and individually stockpiled. It shall be the Contractor's responsibility to blend the materials to meet the gradation requirements for various types of concrete as specified herein.

Nominal sizes for combined gradation shall be as follows:

ASTM Sieves	Nominal Size of Coarse Aggregates			
	% by Weight Passing			
	40mm	25mm	19mm	10mm
50.0mm (2")	100	-	-	-
38.0mm (1 1/2")	95 - 100	100	-	-
31.8mm (1 1/4")	-	90 - 100	100	-
25.0mm (1")	-	-	90 - 100	-
19.0mm (3/4")	35 - 70	25 - 90	-	100
16.0mm (5/8")	-	-	20 - 55	85 - 100
9.5mm (3/8")	10 - 30	0 - 10	0 - 10	0 - 20
No. 4	0 - 5			

### 2. Fine Aggregate

ASTM C 33 except for gradation which has been revised to meet local conditions unless otherwise required by the Engineer, grading of fine aggregate shall be as follows:

ASTM Sieves	% by Weight Passing
9.5mm (3/8")	100
No.4	90 - 100
No. 8	80 - 100
No. 16	50 - 90

No. 30	25 - 60
No. 50	5 - 30
No. 100	0 - 10

- a. Grading of fine aggregates shall be reasonably uniform and fineness modulus thereof shall not vary more than 0.2 from that of the representative sample in which mix proportions of concrete are based.
- b. Due care shall be taken to prevent segregation.

## WATER

The mixing water shall be clear and apparently clean. If it contains quantities or substances that discolor it or make it smell or taste unusual or objectionable, or cause suspicion, it shall not be used unless service records of concrete made with it (or other information) indicated that it is not injurious to the quality, shall be subject to the acceptance criteria as shown in Table 6.3 and Table 6.4 or as designated by the purchaser.

When wash water is permitted, the producer will provide satisfactory proof or data of non-detrimental effects if potentially reactive aggregates are to be used. Use of wash water will be discontinued if undesirable reactions with admixtures or aggregates occur.

**Table 6.3 Acceptance Criteria for Questionable Water Supplies**

Test	Limits
Compressive strength, min. % Control at 7 days	90
Time of Setting deviation from control	from 1:00 earlier to 1:30 later
Time of Setting (Gillmore Test) Initial Final Set	No marked change No marked change
Appearance	Clear
Color	Colorless
Odor	Odorless
Total Solids	500 parts/million max.
PH value	4.5 to 8.5

**Table 6.4 Chemical Limitation for Wash Water**

	Limits
Chemical Requirements, Minimum Concentration Chloride as $\text{Cl}^{(-1)}$ expressed as a mass percent of cement when added to the $\text{Cl}^{(-1)}$ in the other components of the concrete mixtures shall not exceed the following levels:	
1. Prestressed Concrete	0.06 percent
2. Conventionally reinforced concrete in a moist environment and exposed to chloride	0.10 percent
3. Conventionally reinforced concrete in a moist environment but not exposed to chloride	0.15 percent
4. Above ground building construction where the concrete will stay dry	No limit for corrosion
Sulfate as $\text{SO}_4$ , ppm <sup>A</sup>	3,000
Alkalies as $(\text{Na}_2\text{O} + 0.658 \text{ K}_2\text{O})$ , ppm	600
Total Solids, ppm	50,000

Wash water reused as mixing water in concrete may exceed the listed concentrations of sulfate if it can be shown that the concentration calculated in the total mixing water, including mixing water on the aggregate and other sources, does not exceed that stated limits.

Water will be tested in accordance with, and shall meet the suggested requirements of AASHTO T 26.

Water known to be of potable quality may be used without test.

#### CURING MATERIALS

1. Impervious Sheet Materials

ASTM C 171 type, optional, except that polyethylene film, if used, shall be white opaque.

2. Burlap of commercial quality, non-staining type, consisting of 2 layers minimum.

3. Membrane Forming Curing Compound

ASTM C 309; submit evidence that product conforms to specifications.

#### JOINTING MATERIALS

1. Sealant

Sealant shall be multi-component, polyurethane base compound, gray in color, self-leveling for horizontal joints, 2 part polythremdyne, terpolymer compound, gray in color; non-sag for vertical joints.

Sealant shall be compatible with materials in contact and to perform satisfactorily under salt water and traffic conditions, and be capable of making joint watertight and allow movement 25% of the width of joint in any direction.



- Sealant shall be guaranteed against leakage, cracking, crumbling, melting, shrinkage, running, loss of adhesion for a period of five years from the date of acceptance of work.
2. Joint backing shall be expanded extruded polyethylene, low density, oval in shape to fit the joints as indicated on the drawings and to be compatible with sealant.
  3. Where required, primer shall be compatible with joint materials and installed in accordance with manufacturer's instructions.
  4. Joint filler shall conform to ASTM D1751 (AASHTO M213) non-extruding, resilient bituminous type. Filler shall be furnished for each joint in single piece for depth and width required for joint, unless otherwise authorized by the Engineer. When more than one piece is authorized for a joint, abutting ends shall be fastened and hold securely to shape by stapling or other positive fastening.

#### EPOXY BONDING COMPOUND

ASTM C 881. Provide Type I for bonding hardened concrete to hardened concrete; Type II for bonding freshly mixed concrete to hardened concrete; and Type III as a binder in epoxy mortar or concrete, or for use in bonding skid-resistant materials to hardened concrete. Provide Class B if placement temperature is between 4 and 16°C; or Class C if placement temperature is above 16°C.

#### REINFORCEMENT

Steel reinforcement, other than Steel for Pre-stressing, used in Reinforced Concrete, shall conform to ASTM and PNS as follows:

ASTM Designation A615 - Deformed Billet Steel Bars for Concrete Reinforcement.  
Minimum yield strength of 276 MPa (40,000 psi).

PNS 49 - Steel Bars for Concrete Reinforcement

#### TIE WIRE

Tie wire shall be plain, cold drawn annealed steel wire 1.6 mm diameter.

#### SAMPLES AND TESTING

1. Cement

Sampled either at the mill or at the site of work and tested by an independent commercial or government testing laboratory duly accredited by the Bureau of Research and Standards (BRS) of the DPWH, Department of Science and Technology (DOST) or the Department of Trade and Industry (DTI) at no additional cost to PPA. Certified copies of laboratory test reports shall be furnished for each lot of cement and shall include all test data, results, and certificates that the sampling and testing procedures are in conformance with the Specifications. No cement shall be used until notice has been given by the Engineer that the test results are satisfactory. Cement that has been stored, other than in bins at the mills, for more than 3 months after delivery to the Site shall be re-tested before use. Cement delivered at the Site and later found after test to be unsuitable shall not be incorporated into the permanent works.

2.     **Aggregates: Tested as prescribed in ASTM C 33**

At least 28 days prior to commencing the work, the Contractor shall inform the Engineer of the proposed source of aggregates and provide access for sampling.

Gradation tests will be made on each sample without delay. All other aggregates tests required by these Specifications shall be made on the initial source samples, and shall be repeated whenever there is a change of source. The tests shall include an analysis of each grade of material and an analysis of the combined material representing the aggregate part of the mix.

3.     **Reinforcement**

Certified copies of mill certificates shall accompany deliveries of steel bar reinforcement. If requested by the Engineer additional testing of the materials shall be made at the Contractor's expense.

4.     **Concrete Tests**

For test purposes, provide 1 set of three (3) concrete cylinder samples taken from each day's pouring and to represent not more than 75 cu.m. of concrete class or fraction thereof of concrete placed. Samples shall be secured in conformance with ASTM C 172. Tests specimens shall be made, cured, and packed for shipment in accordance with ASTM C 31. Cylinders will be tested by and at the expense of the Contractor in accordance with ASTM C 39. Test specimens will be evaluated separately by the Engineer, for meeting strength level requirements for each with concrete quality of ACI 318. When samples fail to conform to the requirements for strengths, the Engineer shall have the right to order a change in the proportions of the concrete mix for the remaining portions of the work at no additional cost to the Authority.

5.     **Test of Hardened Concrete in or Removed from the Structure**

When the results of the strength tests of the concrete specimens indicates the concrete as placed does not meet the Specification requirements or where there are other evidences that the quality of concrete is below the specification requirement in the opinion of the Engineer, tests on cores of in-place concrete shall be made in conformance with ASTM C 42.

Core specimens shall be obtained by the Contractor and shall be tested. Any deficiency shall be corrected or if the Contractor elects, he may submit a proposal for approval before the load test is made. If the proposal is approved, the load test shall be made by the Contractor and the test results evaluated by the Engineer in conformance with Chapter 20 of ACI 318. The cost of the load tests shall be borne by the Contractor. If any concrete shows evidence of failure during the load test, or fails the load test as evaluated, the deficiency be corrected in a manner approved by the Engineer at no additional cost to the Authority.

6.     **Chemical Admixtures/Additives**

The admixtures/additives if approved shall conformed to ASTM C 494 and ASTM C 1017. The testing shall be conducted with cement and aggregate proposed for the Project. The admixtures/additives shall be tested and those that have been in storage at the Project Site for longer than six (6) months shall not be used until proven by retest to be satisfactory.

Samples of any admixtures/additives proposed by the Contractor shall be submitted for testing at least 56 days in advance of use, which shall require approval of the Engineer. Testing of admixtures/additives proposed by the Contractor including test mixing and cylinder test shall be at the Contractor's expense.

7. Jointing Materials and Curing Compound Samples

At least 28 days prior to commencing the work, the Contractor shall submit to the Engineer for his approval samples of the following materials proposed for use together with manufacturer's certificate.

- a. 10 kg of joint sealant
- b. 1m length of joint filler
- c. 5 li. of curing compound
- d. 1m length of joint backing

The Engineer shall deliver to the Contractor his assessment on the materials within seven (7) days after receiving them.

## **EXECUTION**

### **DELIVERY, STORAGE AND HANDLING OF MATERIALS**

1. Cement

Do not deliver concrete until vapor barrier, forms, reinforcement, embedded items, and chamfer strips are in place and ready for concrete placement. ACI 301 and ASTM A 934 for job site storage of materials. Protect materials from contaminants such as grease, oil, and dirt. Ensure materials can be accurately identified after bundles are broken and tags removed.

Immediately upon receipt at the Site, the cement shall be stored separately in a dry weathertight, properly ventilated structures with adequate provisions for prevention of absorption of moisture. Storage accommodations for concrete materials shall be subject to approval and shall afford easy access for inspection and identification of each shipment in accordance with test reports.

Cement shall be delivered to the Site in bulk or in sound and properly sealed bags and while being loaded or unloaded and during transit to the concrete mixers whether conveyed in vehicles or in mechanical means, cement shall be protected from weather by effective coverings. Efficient screens shall be supplied and erected during heavy winds.

If the cement is delivered in bulk, the Contractor shall provide, at his own cost, approved silos of adequate size and numbers to store sufficient cement to ensure continuity of work and the cement shall be placed in these silos immediately after it has been delivered to the Site. Approved precautions shall be taken into consideration during unloading to ensure that the resulting dust does not constitute a nuisance.

If the cement is delivered in bags, the Contractor shall provide, at his own cost, perfectly waterproofed and well ventilated sheds having a floor of wood or concrete raised at least 0.5m above the ground. The sheds shall be large enough to store sufficient cement to ensure continuity of the work and each consignment shall be stacked separately therein to permit easy access for inspection, testing and approval. Upon delivery, the cement shall at once be placed in these sheds and shall be used in the order in which it has been delivered.

Cement bags should not be stacked more than 13 bags high. All cement shall be used within two months of the date of manufacture. If delivery conditions render this impossible, the Engineer may permit cement to be used up to three (3) month after manufacturing, subject to such conditions including addition of extra cement as he shall stipulate.

## 2. Aggregate

All fine and coarse aggregate for concrete shall be stored on close fitting, steel or concrete stages design with drainage slopes or in bins of substantial construction in such a manner as to prevent segregation of sizes and to avoid the inclusion of dirt and other foreign materials in the concrete. All such bins shall be emptied and cleaned at intervals of every six (6) months or as required by the Engineer. Each size of aggregate shall be stored separately unless otherwise approved by the Engineer.

Stockpiles of coarse aggregate shall be built in horizontal layers not exceeding 1.2 m in depth to minimize segregation.

## FORMWORK

### 1. Forms

Designed, constructed, and maintained so as to insure that after removal of forms the finished concrete members will have true surfaces free of offset, waviness or bulges and will conform accurately to the indicated shapes, dimensions, lines, elevations and positions. Form surfaces that will be in contact with concrete shall be thoroughly cleaned before each use.

### 2. Design

Studs and wales shall be spaced to prevent deflection of form material. Forms and joints shall be sufficiently tight to prevent leakage of grout and cement paste during placing of concrete. Juncture of formwork panels shall occur at vertical control joints, and construction joints. Forms placed on successive units for continuous surfaces shall be fitted in accurate alignment to assure smooth completed surfaces free from irregularities and signs of discontinuity. Temporary opening shall be arranged to wall and where otherwise required to facilitate cleaning and inspection. Forms shall be readily removable without impact, shock, or damage to the concrete.

### 3. Form Ties

Factory fabricated, adjustable to permit tightening of the forms, removable or snap-off metal of design that will not allow form deflection and will not spall concrete upon removal. Bolts and rods that are to be completely withdrawn shall be coated with a non-staining bond breaker. Ties shall be of the type which provide watertight concrete.

### 4. Chamfering

External corners that will be exposed shall be chamfered, beveled, or rounded by mouldings placed in the forms or as indicated in the drawings.

## 5. Coatings

Forms for exposed surfaces shall be coated with form oil or form-release agent before reinforcement is placed. The coating shall be a commercial formulation of satisfactory and proven performance that will not bond with, stain, or adversely affect concrete surfaces, and shall not impair subsequent treatment of concrete surfaces depending upon bond or adhesion nor impede the wetting of surfaces to be cured with water or curing compounds. The coating shall be used as recommended in the manufacturer's printed or written instructions. Forms for unexposed surfaces may be wet with water in lieu of coating immediately before placing of concrete. Surplus coating on form surfaces and coating on reinforcement steel and construction joints shall be removed before placing concrete.

6. Removal of Forms shall be done in a manner as to prevent injury to the concrete and to insure complete safety of the structure after the following conditions have been met. Where the structure as a whole is supported on shores, forms for beam and girder sides, and similar vertical structural members may be removed before expiration of curing period. Care shall be taken to avoid spalling the concrete surface or damaging concrete edges. Wood forms shall be completely removed.

Minimum stripping and striking time shall be as follows unless otherwise approved by the Engineer.

Vertical sides of beams, walls, and columns, lift not 12 hours exceeding 1.2 m

Vertical sides of beams and walls, lift exceeding 1.2 m 36 hours Softlifts of main slabs and beams (props left under) 5 days

Removal of props from beams and mains slabs and other work 10 days

## 7. Control Test

If the Contractor proposes to remove forms earlier than the period stated above, he shall be required to submit the results of control tests showing evidence that concrete has attained sufficient strength to permit removal of supporting forms. Cylinders required for control tests shall be provided in addition to those otherwise required by this Specification. Test specimens shall be removed from molds at the end of 24 hours and stored in the structure as near the points as practicable, the same protection from the elements during curing as is given to those portions of the structure which they represent, and shall not be removed from the structure for transmittal to the laboratory prior to expiration of three fourths of the proposed period before removal of forms. Cylinders will be tested by and at the expense of the Contractor. Supporting forms or shoring shall not be removed until control test specimens have attained strength of at least 160 kg/sq cm. The newly unsupported portions of the structure shall not be subjected to heavy construction or material loading.

## REINFORCEMENT

### 1. Reinforcement

Fabricated to shapes and dimensions shown and shall be placed where indicated. Reinforcement shall be free of loose or flaky rust and mill scale, or coating, and any other substance that would reduce or destroy the bond. Reinforcing steel reduced in section shall not be used. After any substantial delay in the work, previously placed reinforcing steel for future bonding shall be inspected and cleaned. Reinforcing steel shall not be bent or straightened in a manner injurious to the steel or concrete. Bars with kinks or bends not

shown in the drawings shall not be placed. The use of heat to bend or straighten reinforcing steel shall not be permitted. Bars shall be moved as necessary to avoid interference with other reinforcing steel, conduits, or embedded items. If bars are moved more than one bar diameter, the resulting arrangement of bars including additional bars necessary to meet structural requirements shall be approved before concrete is placed. In slabs, beams and girders, reinforcing steel shall not be spliced at points of maximum stress unless otherwise indicated. Unless otherwise shown in the drawings, laps or splices shall be 40 times the reinforcing bar diameter.

2. The nominal dimensions and unit weights of bars shall be in accordance with the following table:

Nominal Diameter (mm)	Nominal Perimeter (mm)	Nominal Sectional Area (sq. mm)	Unit Weight (kg/m)
10	31.4	78.54	0.616
12	37.7	113.10	0.888
16	50.3	201.10	1.579
20	62.8	314.20	2.466
25	78.5	490.90	3.854
28	88.0	615.70	4.833
32	100.5	804.20	6.313
36	113.1	1,017.60	7.991
40	125.7	1,256.60	9.864
50	157.1	1,963.50	15.413

3. Welding of reinforcing bars shall only be permitted where shown; all welding shown shall be performed in accordance with AWS D 12.1.
4. Exposed reinforcement bars, dowels and plates intended for bonding with future extensions shall be protected from corrosion.
5. Supports shall be provided in conformance with ACI 315 and ACI 318, unless otherwise indicated or specified.
6. Concrete Protection for Reinforcement
- a. The minimum concrete cover of reinforcement shall be as shown below unless otherwise indicated in the drawings.
  - b. Tolerance for Concrete Cover of Reinforcing Steel other than Tendons.

**Minimum Cover**

7.5cm or more (marine structures and concrete cast against and permanently exposed to earth)

## DESIGN STRENGTH OF CONCRETE

Concrete for structural parts or members such as beams, slabs, curtain wall, pile caps and fender/mooring blocks shall develop a minimum 28-day compressive cylinder strength of 24 MPa (3,500 psi) as indicated in the drawings. While for pre-stressed concrete piles a compressive strength of 35 MPa (5,000psi).

## TRIAL BATCH FOR CONCRETE

Thirty (30) calendar days before the start of concreting works, the Contractor shall submit design mixes and the corresponding test result made on sample thereof. Sampling and testing shall be in accordance with the ASTM Standard procedures for sampling and testing for the particular design strength(s) required.

The particulars of the mix such as the slump and the proportionate weights of cement, saturated surface dry aggregates and water used shall be stated.

The design mix for concrete to be used shall be submitted together with at least three (3) standard cylinder samples for approval at least one (1) month prior to the start of each concreting schedule. Such samples shall be prepared in the presence of the Engineer.

Standard laboratory strength tests for the 7, 14 and 28 days periods shall be taken to all concrete samples in addition to routine field tests, at cost to the Contractor. Only design mixes represented by test proving the required strength for 7, 14 and 28 days tests shall be allowed.

The cost of sampling, handling and transporting samples from jobsite to the laboratory and the cost of subsequent tests made until the desired mix is attained shall be for the account of the Contractor.

Slump Test shall be made in conformance with ASTM C143, and unless otherwise specified by the Engineer, slump shall be within the following limits:

Structural Element	Slump for Vibrated Concrete	
	Minimum	Maximum
Pavement Concrete	25mm	50mm
Pre-cast Concrete	50mm	70mm
Lean Concrete	100mm	200mm
Sacked Concrete	25mm	50mm
All other Concrete	50mm	90mm

**Sampling :** Provide suitable facilities and labor for obtaining representative samples of concrete for the Contractor's quality control and the Engineer's quality assurance testing. All necessary platforms, tools and equipment for obtaining samples shall be furnished by the Contractor.

## MIXING CONCRETE

### 1. GENERAL

- a. Concrete shall be thoroughly mixed in a mixer of an approved size and type that will insure a uniform distribution of the materials throughout the mass.
- b. All concrete shall be mixed in mechanically operated mixers. Mixing plant and equipment for transporting and placing concrete shall be arranged with an ample auxiliary installation to provide a minimum supply of concrete in case of breakdown of machinery or in case the normal supply of concrete is disrupted. The auxiliary supply of concrete shall be sufficient to complete the casting of a section up to a construction joint that will meet the approval of the Engineer.
- c. Equipment having components made of aluminum or magnesium alloys, which would be in contact with plastic concrete during mixing, transporting or pumping of Portland cement concrete, shall not be used.
- d. Concrete mixers shall be equipped with adequate water storage and a device for accurately measuring and automatically controlling the amount of water used.
- e. Materials shall be measured by weighing. The apparatus provided for weighing the aggregates and cement shall be suitably designed and constructed for this purpose. The accuracy of all weighing devices except that for water shall be such that successive quantities can be measured to within one percent of the desired amounts. The water measuring device shall be accurate to plus or minus 0.5 percent. All measuring devices shall be subject to the approval of the Engineer. Scales and measuring devices shall be tested at the expense of the Contractor as frequently as the Engineer may deem necessary to insure their accuracy.
- f. Weighing equipment shall be insulated against vibration or movement of other operating equipment in the plant. When the entire plant is running, the scale reading at cut-off shall not vary from the weight designated by the Engineer by more than one percent for cement, 1-½ percent for any size of aggregate, or one percent for the total aggregate in any batch.
- g. Manual mixing of concrete shall not be permitted unless approved by the Engineer.

### 2. MIXING CONCRETE AT SITE

- a. Concrete mixers may be of the revolving drum or the revolving blade type and the mixing drum or blades shall be operated uniformly at the mixing speed recommended by the manufacturer.  
  
The pick-up and throw-over blades of mixers shall be restored or replaced when any part or section is worn 20 mm or more below the original height of the manufacturer's design. Mixers and agitators which have an accumulation of hard concrete or mortar shall not be used.
- b. When bulk cement is used and the volume of the batch is 0.5 m<sup>3</sup> or more, the scale and weigh hopper for Portland cement shall be separate and distinct from the aggregate hopper or hoppers.



The discharge mechanism of the bulk cement weigh hopper shall be interlocked against opening before the full amount of cement is in the hopper. The discharging mechanism shall be interlocked against opening when the amount of cement in the hopper is underweight by more than one percent or overweight by more than 3 percent of the amount specified.

- c. When the aggregates contain more water than the quantity necessary to produce a saturated surface dry condition, representative samples shall be taken and the moisture content determined for each kind of aggregate.
- d. The batch shall be so charged into the mixer that some water enter in advance of cement and aggregates. All water shall be in the drum by the end of the first quarter of the specified mixing time.
- e. Cement shall be batched and charged into the mixer by such means that it will not result in loss of cement due to the effect of wind, or in accumulation of cement on surfaces of conveyors or hoppers, or in other conditions which reduce or vary the required quantity of cement in the concrete mixture.
- f. Where required, synthetic fibrous reinforcement shall be added directly to the concrete mixer after placing the sufficient amount of mixing water, cement and aggregates.
- g. The entire contents of a batch mixer shall be removed from the drum before materials for a succeeding batch are placed therein. The materials composing a batch except water shall be deposited simultaneously into the mixer.
- h. All concrete shall be mixed for a period of not less than 3 minutes after all materials, including water, are in the mixer. During the period of mixing, the mixer shall operate at the speed for which it has been designed.
- i. Mixers shall be operated with an automatic timing device that can be locked by the Engineer. The time device and discharge mechanism shall be so interlocked that during normal operation no part of the batch will be discharged until the specified mixing time has elapsed.
- j. The first batch of concrete materials placed in the mixer shall contain a sufficient excess of cement, sand, and water to coat the inside of the drum without reducing the required mortar content of the mix. When mixing is to cease for a period of one hour or more, the mixer shall be thoroughly cleaned.
- k. In case of rubble concrete, proper mixture and placing of concrete and stones/rocks shall be in accordance to the approved plan. Methodology of work shall be approved by the Engineer.

### 3. MIXING CONCRETE IN TRUCKS

- a. Truck mixers, unless otherwise authorized by the Engineer, shall be of the revolving drum type, watertight, and so constructed that the concrete can be mixed to insure a uniform distribution of materials throughout the mass. All solid materials for the concrete shall be accurately measured and charged into the drum at the proportioning plant. Except as subsequently provided, the truck mixer shall be equipped with a device by which the quantity of water added can be readily verified. The mixing water may be added directly to the batch, in which case a tank

is not required. Truck mixers may be required to be provided with a means by which the mixing time can be readily verified by the Engineer.

- b. The maximum size of batch in truck mixers shall not exceed the minimum rated capacity of the mixer as stated by the manufacture and stamped in metal on the mixer. Truck mixing shall, unless otherwise directed, be continued for not less than 100 revolutions after all ingredients, including water, are in the drum. The mixing speed shall not be less than 4 rpm, nor more than 6 rpm.
- c. Mixing shall begin within 30 minutes after the cement has been added either to the water or aggregate, but when cement is charged into a mixer drum containing water or surface-wet aggregate and when the temperature is above 32 °C, this limit shall be reduced to 15 minutes. The limitation in time between the introduction of the cement to the aggregate and the beginning of the mixing may be waived when, in the judgment of the Engineer, the aggregate is sufficiently free from moisture, so that there will be no harmful effects on the cement.
- d. When a truck mixer is used for transportation, the mixing time in stationary mixer may be reduced to 30 seconds and the mixing completed in a truck mixer. The mixing time in truck mixer shall be as specified for truck mixing.

## JOINTS

- 1. No reinforcement, corner protection angles or other fixed metal items shall be run continuously through joints containing expansion-joint filler, through crack-control joints in slabs on grade and vertical surfaces.
- 2. Preformed Expansion Joint Filler
  - a. Joints with Joint Sealant

At expansion joints in concrete slabs to be exposed, and at other joints indicated to receive joint sealant, preformed expansion-joint filler strips shall be installed at the proper level below the elevation with a slightly tapered, dressed-and-oiled wood strip temporarily secured to the top thereof to form a groove. When surface dry, the groove shall be cleaned of foreign matter, loose particles, and concrete protrusions, then filled flush approximately with joint sealant so as to be slightly concave after drying.

- b. Finish of concrete at joints

Edges of exposed concrete slabs along expansion joints shall be neatly finished with a slightly rounded edging tool.

- c. Construction Joints

Unless otherwise specified herein, all construction joints shall be subject to approval of the Engineer. Concrete shall be placed continuously so that the unit will be monolithic in construction. Fresh concrete may be placed against adjoining units, provided the set concrete is sufficiently hard not to be injured thereby. Joints not indicated shall be made and located in a manner not to impair strength and appearance of the structure. Placement of concrete shall be at such rate that the surface of concrete not carried to joint levels will not have attained initial set before additional concrete is placed thereon. Lifts shall terminate at such levels as are

indicated or as to conform to structural requirements as directed. If horizontal construction joints are required, a strip of 25mm square-edged lumber, beveled to facilitate removal shall be tacked to the inside of the forms at the construction joint. Concrete shall be placed to a point 25mm above the underside of the strip. The strip shall be removed one hour after the concrete has been placed. Any irregularities in the joint line shall be leveled off with a wood float, and all laitance removed. Prior to placing additional concrete, horizontal construction joints shall be prepared.

Construction Joint which is not indicated in the Drawings shall be located as to least affect the strength of the structure. Such locations will be pointed out by the Engineer.

## PREPARATION FOR PLACING

Hardened concrete, debris and foreign materials shall be removed from the interior of forms and from inner surfaces of mixing and conveying equipment. Reinforcement shall be secured in position, and shall be inspected, and approved before placing concrete. Runways shall be provided for wheeled concrete-handling equipment. Such equipment shall not be wheeled over reinforcement nor shall runways be supported on reinforcement.

Notice of any concreting operations shall be served to the Engineer at least three (3) days ahead of each schedule.

## PLACING CONCRETE

### 1. Handling Concrete

Concrete shall be handled from mixers and transported to place for final deposit in a continuous manner, as rapidly as practicable, and without segregation or loss of ingredients until the approved unit of work is completed. Placing will not be permitted when the sun, heat, wind or limitations of facilities furnished by the Contractor prevent proper finishing and curing of the concrete. Concrete shall be placed in the forms, as close as possible in final position, in uniform approximately horizontal layers not over 40cm deep. Forms splashed with concrete and reinforcement splashed with concrete or form coating shall be cleaned in advance of placing subsequent lifts. Concrete shall not be allowed to drop freely more than 1.5m in unexposed work nor more than 1.0 m in exposed work; where greater drops are required, tremie or other approved means shall be employed.

### 2. Time Interval between Mixing and Placing

Concrete mixed in stationary mixers and transported by non-agitating equipment shall be placed in the forms within 30 minutes from the time ingredients are charged into the mixing drum. Concrete transported in truck mixers or truck agitators shall be delivered to the site of work, discharged in the forms within 45 minutes from the time ingredients are discharged into the mixing drum. Concrete shall be placed in the forms within 15 minutes after discharged from the mixer at the jobsite.

### 3. Hot Weather Requirements

The temperature of concrete during the period of mixing while in transport and/or during placing shall not be permitted to rise above 36 °C. Any batch of concrete which had reached a temperature greater than 36 °C at any time in the aforesaid period shall not be placed but shall be rejected, and shall not thereafter be used in any part of the permanent works.