

JAN 19 2026



PHILIPPINE
PORTS
AUTHORITY



PPA MEMORANDUM ORDER
No. 003 - 2026

SUBJECT: CREATION OF PHILIPPINE PORTS AUTHORITY- JUBANG PORT SERVICES (PPA-JPS) FOR THE MANAGEMENT AND OPERATION OF CARGO HANDLING (CH) AND OTHER RELATED SERVICES AT THE CRUISE SHIP PORT OF JUBANG, TMO SIARGAO, DAPA, SURIGAO DEL NORTE

In the exercise of the mandate of PPA to manage, operate, develop and maintain the port under its administrative jurisdiction, and to ensure continuous and efficient delivery of CH and other related services as prescribed by Presidential Decree No. 857, as amended, the PPA-Jubang Port Services (PPA-JPS) is hereby created.

The PPA-JPS shall henceforth manage and operate the CH and other related services at the Cruise Ship Port of Jubang, with powers, functions and duties as may be necessary to enable it to carry out its purposes, subject to the following guidelines:

1. Ensure the continuous and uninterrupted CH and other related services in a more efficient manner;
2. As applicable, employ labor force under a Contract of Service and observe all labor laws, rules and regulations;
3. Adopt and implement the approved Scheduled of Restructured CH Tariffs and other CH related Charges currently being imposed at the Port of Dapa, pending the approval of the CH Tariff and other CH related charges for the Port of Jubang, and collect the CH fees, rental rates and other charges for CH services rendered;
4. Disburse funds to finance the necessary expenses of operations in accordance with the systems prescribed by PPA;
5. Conduct inventory of properties as of takeover date;
6. Conduct inventory of CH records;
7. Conduct inventory of unused forms and supplies, which can be used for the takeover;
8. Conduct inventory of office and field personnel; and
9. Submit monthly operational and financial reports to the Assistant General Manager for Operations.

The management, supervision and control of the PPA-JPS shall be under the Port Manager of PMO Surigao to be complemented by PPA officials and employees as the General Manager may hereafter designate.

This Order takes effect immediately and shall remain in force unless otherwise revoked or amended, as circumstances may warrant, or until a Contract or Notice to Proceed is issued in accordance with PPA Administrative Order (AO) No. 12-2018, entitled "Guidelines for the Selection and Award of Contract under Port Terminal Management Regulatory Framework (PTMRF)", aligned with the Public-Private Partnership (PPP) Code and its Implementing Rules and Regulations.

Please be guided accordingly.

JAY DANIEL R. SANTIAGO
General Manager