

25 March 2026



BAGONG PILIPINAS

**PHILIPPINE
PORTS
AUTHORITY**



**ADDENDUM TO OPERATIONS MEMORANDUM
ORDER NO. 001-2026**

TO : All Port Managers
All Shipping Lines and Vessel Operations
All Terminal Operators

FROM : **THE ASSISTANT GENERAL MANAGER FOR OPERATIONS**

SUBJECT : **MANDATORY SUBMISSION OF BERTHING MANAGEMENT
SCHEDULE FOR HOLY WEEK OPERATIONS**

I. PURPOSE

This Addendum is issued to supplement and strengthen the enforcement mechanisms under the subject OMO, particularly with respect to terminal operations control, passenger management, and system compliance during the Holy Week period.

II. TERMINAL OPERATIONS AS ENFORCEMENT LEVER

In addition to berth allocation controls, all PMOs are hereby directed to exercise full regulatory control over terminal operations, including passenger access, queueing, and ticket validation.

Accordingly:

- Inclusion in the Holy Week terminal operations system shall be contingent upon compliance with the approved Berthing Management Schedule;
- Only vessels with approved schedules and corresponding passenger capacity declarations (inventory) shall be recognized for terminal access and passenger processing.

III. MANDATORY COMMITMENT OF INVENTORY AND SYSTEM HONORING

All shipping lines shall: Commit vessel capacity (inventory) consistent with their submitted and approved schedules; and Honor all confirmed passenger reservations under the applicable terminal queuing or reservation systems (including ORAS, where implemented).

Failure to comply with the foregoing shall result in non-recognition within the terminal system.

IV. PROHIBITION ON OFF-SYSTEM ACCOMMODATION

Shipping lines that are not compliant shall not be allowed to load or accommodate passengers outside the regulated terminal queueing and ticketing system.

No parallel, manual, or off-system boarding arrangements shall be permitted.

V. REQUIREMENT FOR WRITTEN JUSTIFICATION

In cases where a shipping line refuses or fails to comply, the concerned PMO shall require the shipping line to submit a written justification explaining:

- The basis for non-compliance; and
- Why their passengers should be accommodated outside the regulated system.

Pending evaluation, such vessels shall be subject to operational restrictions, including deferment of berthing and denial of passenger processing.

VI. ACCOUNTABILITY AND ENFORCEMENT

PMOs are directed to:

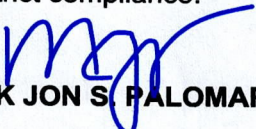
- Ensure strict enforcement of both berth allocation and terminal access controls;
- Maintain documented records of compliance and non-compliance for reporting purposes;
- Immediately report any violations or attempts to circumvent the system to OAGMO.

Failure to enforce the provisions of the OMO and this Addendum shall be deemed a lapse in operational control and shall be dealt with accordingly.

VII. EFFECTIVITY

This Addendum shall take effect immediately and shall form an integral part of the subject OMO.

For strict compliance.


MARK JON S. PALOMAR