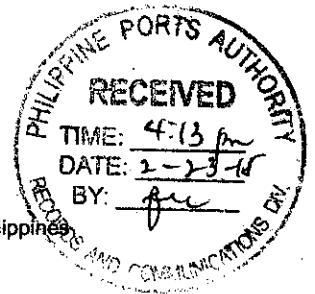




Bonifacio Drive, South Harbor, Port Area, Manila 1018, Philippines, P.O. Box 436, Manila, Philippines  
Tel. No. (0632) 527-8356, Fax No. (0632) 527-4855, <http://www.ppa.com.ph>



FEB 20 2015

**PPA ADMINISTRATIVE ORDER**

No. 01 - 2015

**TO :** All Port Managers, Port Police Division Managers/Station Commanders, TMO Managers/Officer-in-Charge, Cargo Handling Service Providers, Shipping Line Owners/Operators/ Agents, Shippers, Custom Brokers, Truckers/Haulers/ Forwarders Consignees and other stakeholders concerned

**SUBJECT :** **MODIFICATION OF SECTION IV.2 AND SECTION V.1.1 OF PPA ADMINISTRATIVE ORDER NO. 04-2009-REVISED GENERAL PASS CONTROL SYSTEM AND ACCESS REGULATIONS**

---

Pursuant to Executive Order No. 366 and the Governance Commission on GOCC Memorandum Order No. 2014-10 otherwise known as the Approved PPA Rationalization Plan, the following provisions of the PPA Administrative Order No. 04-2009 shall be modified and read as follows:

Section IV. – General Guidelines-

2. The Administrative Services Department shall design, procure and provide the PMOs and TMOs with sufficient number of annual vehicle stickers/passes. It shall be valid in all ports and terminals under the administrative jurisdiction of the Philippine Ports Authority subject to specific guidelines of the issuing Port Management Office.

The Port Management Office through the Port Police Division shall submit monthly PPA Annual Vehicle Pass Issuances for the General Manager ATTN Manager, Port Police Department indicating at least the name of the company/ or the registered vehicle owner,  
Permit to Operate Number, PPA Annual Sticker Number and the vehicle LTO issued license plate number/conduction sticker.

**VISION**

*By 2030, customers doing business in our ports shall experience full and sustained productivity, efficiency comfort, connectivity, safety and security.*

**MISSION**

*We commit to provide reliable and responsive services in our ports, sustain development of our port communities and environment and be a model corporate agency of the government.*

Section V: Specific Guidelines-

1. Types of Passes

1.1 Annual Vehicle Sticker/Pass

This is a decal in the form of celluloid sticker bearing the PPA Official logo and color, the year/s of validity, control or serial number and the name and signature of the General Manager or his authorized personnel.

All orders, circulars, memoranda and other issuances inconsistent hereof are hereby repealed or modified accordingly.

This order shall take effect immediately.

  
JUAN C. STA. ANA  
General Manager