



October 1, 2021

PPA ADMINISTRATIVE ORDER

No: 05 - 2021

TO : Port Managers
Port Terminal Operators
Private Port Operators
VTMS Managers
Cargo Handling Operators/Terminal Service Providers
Shipping Companies/Agents
Harbor Pilots
All Concerned

SUBJECT : REVISED PORT PROTOCOLS IN RESPONSE TO THE
CORONAVIRUS DISEASE 2019 (COVID 19)

I. LEGAL BASES

1. Presidential Decree No. 857, as amended
2. Inter-Agency Task Force for Emerging Infectious Disease (IATF) Resolutions
3. Presidential directives and relevant issuances of the Bureau of Quarantine-Department of Health (BOQ-DOH), the Department of Transportation (DOTr) and other concerned government agencies
4. PPA Board Resolution No. 3072 dated September 29, 2021

II. SCOPE AND COVERAGE

This Order prescribes the revised protocols in ports geared to prevent the spread of COVID-2019 and at the same time ensure business continuity and reduce disruption in maritime trade and transport. It shall apply to all arriving ships calling at government and private ports under the jurisdiction of the Philippine Ports Authority (PPA).

III. GUIDELINES

1. Ports Open to Vessel Traffic

All ports shall remain open to all ships, subject to the guidelines issued by IATF imposing travel ban restrictions on certain countries. Ships coming from foreign ports shall be boarded at the designated quarantine anchorage by Quarantine Maritime Officer (QMO)/BOQ-DOH Boarding Team. After the quarantine and boarding formalities, the ship will be allowed to proceed at berth for discharging/loading of cargoes, provided further that strictly no embarkation/disembarkation of crew shall be allowed.

2. Vessel Entrance and Clearance

PPA regulations on the filing on Notice of Arrival (NOA) and Application for Berth/Anchorage (ABA) for ships coming from foreign ports shall be strictly complied. Port Management Offices (PMOs) and/Terminal Management Offices (TMOs) must receive the Maritime Declaration of Health, Crew List/Passenger List, Waste on Board Vessel Information Form (WOBVIF) and other related ship documents, within 48 hours prior to ship arrival.

For domestic ships with fixed daily or weekly arrival schedules, the provisions of PPA Memorandum Circular No. 12-17, as amended shall continue to be complied.

3. Pilotage Services

Pilotage services shall continue to be rendered, provided that for ships coming from foreign ports, no boarding shall be made prior to the submission of Free Pratique and clearance from the BOQ-DOH Boarding Team. A Provisional Pratique issued by the BOQ-DOH shall be allowed for this purpose subject to the issuance of Free Pratique and its submission to PPA prior to issuance of departure clearance.

The minimum health standard requirements prescribed by PPA, BOQ-DOH and concerned government entities shall be strictly complied with at all times by the ship, its crew and the pilot.

4. Ship Waste Disposal and Collection

The discharge of ship wastes at the port and the collection thereof by PPA-authorized port reception facility operators shall be allowed provided that the applicable rules and regulations of PPA, PCG and the Department of Environment and Natural Resources (DENR) are complied with.

5. Port Health and Safety Protocols

Terminal Operators, Ships Operators, Pilot associations, Port Services Providers and others concerned shall adhere closely to the health advisories issued by PPA, BOQ-DOH, and other government entities for compliance by their personnel who will be involved in the ship's operations, loading and discharging of cargoes, and embarkation and disembarkation of passengers. They shall ensure adequate supply of appropriate Personal Protection Equipment (PPE) and medical equipment (e.g. thermal scanners, disposable gloves, surgical gloves, face masks and disinfectants) and undertake trainings to familiarize their port personnel on the proper usage.

Port workers, service providers, and pilots shall observe contactless transactions or arrangements, as applicable, and observe social distancing with the ship's crew during operations.

6. Crew Change and Medical Evacuation

Crew change for ships coming from foreign ports shall be allowed only in ports designated as such, namely, the Ports of Manila, Davao, Batangas and Bataan and such ports that will be designated thereafter by PPA and/or the DOTr. Disembarkation for emergency medical reasons shall be allowed subject to the requirements of PPA, PCG, BOQ-DOH, Local Government Unit (LGU), and concerned government offices.

Crew change for domestic ships shall be allowed in all ports provided that there is proper coordination with PPA and concerned LGU. For crew showing COVID 19 symptoms or other medical illness, the ship's master or company representative shall immediately notify the Port/Terminal Manager of port where the said crew will disembark for quarantine or medical evacuation including the testing of all crew onboard. The shipping company shall also coordinate with the concerned government offices for this purpose. Disinfection of the ship with crew found positive with COVID 19 is advised.

7. Coordination and Reportorial Requirements

Terminal Operators, Cargo Handling Operators, Pilotage Associations, and port service providers shall continue to monitor the evolving measures and work closely with partner agencies like BOQ-DOH, PCG, and LGUs, among others, to implement appropriate effective and additional measures, if needed.

All Port Managers shall submit to the General Manager, through the AGM for Operations, a weekly status report on the implementation of the Order, to include problems and related concerns and the appropriate recommendations thereto.

IV. SANCTIONS

Non-compliance with any of the provisions of this Order shall be subject to the sanctions prescribed under PD No. 857, as amended and relevant PPA issuances.

V. REPEALING CLAUSE

All rules, regulations guidelines and other issuances or parts thereof which are contrary or inconsistent herewith are hereby repealed or modified accordingly.

VI. EFFECTIVITY

This Order shall take effect immediately after its publication in a newspaper of general circulation and a copy filed with UP Law Center.

JAY DANIEL R. SANTIAGO
General Manager

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Effectivity Date October 20, 2021