

OCT 28 2024



**PPA MEMORANDUM ORDER**  
No. 018 - 2024

**SUBJECT: CREATION OF PHILIPPINE PORTS AUTHORITY- TANDAYAG PORT SERVICES (PPA-TPS) FOR THE MANAGEMENT AND OPERATION OF CARGO HANDLING (CH) AND OTHER RELATED SERVICES AT THE PORT OF TANDAYAG**

In the exercise of the mandate of PPA to manage, operate, develop and maintain the port under its administrative jurisdiction, and to ensure continuous and efficient delivery of CH and other related services as prescribed by Presidential Decree No. 857, as amended, the PPA-Tandayag Port Services (PPA-TPS) is hereby created.

The PPA-TPS shall henceforth manage and operate the CH and other related services at the Port of Tandayag, with powers, functions and duties as may be necessary to enable it to carry out its purposes, subject to the following guidelines:

1. Ensure the continuous and uninterrupted CH and other related services in a more efficient manner;
2. As applicable, utilize the present labor force of the previous CH operator under a Contract of Service and conditions prevailing at the time of effectivity of this Order and observe all labor laws, rules and regulations;
3. Collect the existing CH fees, rental rates and other charges for CH services rendered;
4. Disburse funds to finance the necessary expenses of operations in accordance with the systems prescribed by PPA;
5. Conduct inventory of properties still in the custody of the CH operator as of takeover date;
6. Conduct inventory of CH records;
7. Conduct inventory of unused forms and supplies which can be used for the takeover;
8. Conduct inventory of office and field personnel; and
9. Submit monthly operational and financial reports to the Assistant General Manager for Operations.

The management, supervision and control of the PPA-TPS shall be under the Acting Port Manager of PMO Negros Oriental/Siquijor to be complemented by the PPA officials and employees as the General Manager may hereafter designate.

This Order takes effect immediately and shall remain in force unless otherwise revoked or shortened as circumstances may warrant, provided, however, that when there is no more need for such STU, the management and operations shall be turned over to the winning bidder of the public bidding to be conducted at subject port in accordance with PPA Administrative Order (AO) No. 12-2018, entitled "Guidelines for the Selection and Award of Contract Under the Port Terminal Management Regulatory Framework (PPA AO No. 03-2016, as amended)," as amended.

Please be guided accordingly.

**JAY DANIEL R. SANTIAGO**  
General Manager