

SEP 18 2018

PPA MEMORANDUM ORDER  
NO. 17 -2018



PHILIPPINE  
PORTS  
AUTHORITY



**SUBJECT CREATING THE PPA-GALAS PORT SERVICES (PPA-GPS)**

To ensure the peaceful and continuous operations of the cargo handling services at the Port of Galas in Dipolog City and in the exercise of the inherent functions of the Authority to manage and operate the port pursuant to Presidential Decree No 857, hereby created is PPA-Galas Port Services (PPA-GPS)

The PPA-GPS shall henceforth provide and operate the cargo handling services, passenger terminal building operations and other port related services at the Port of Galas with powers, functions and duties as are or may be necessary to enable it to carry out its purposes subject to the following guidelines

- 1 Ensure the continuous and uninterrupted delivery of vital cargo handling, passenger terminal building and other port related services in a more efficient manner,
- 2 Utilize and employ members of the existing labor force as may be needed in the CH operation subject to their individual screening pursuant to the pertinent provisions of PPA Administrative Order No 01-2006, as amended, in accordance with PPA Operations Memorandum Circular No 02-2005 (Employment Status of Special Takeover Unit (STU) Personnel) and CSC/COA/DBM Joint Circular No 1, s 2017 dated June 15, 2017
- 3 Collect existing rates and amounts and other charges for actual services rendered,
- 4 Disburse funds to finance the necessary expenses of operations in accordance with the systems prescribed by the Authority,
- 5 Conduct inventory of cargoes received and still in the custody of the operator as of takeover date,
- 6 Conduct inventory of cargo handling equipment, gears, tools and other properties of the operator,
- 7 Conduct inventory of cargo records and claims,

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- 8 Conduct inventory of unused forms and supplies which can be used for the takeover,
- 9 Conduct inventory of office and field personnel, and
- 10 Submit monthly operational and financial reports to the Assistant General Manager for Operations

The management, supervision and control of the PPA-GPS shall be under the Port Manager of PMO-Zamboanga del Norte to be complemented by the PPA officials and employees as the General Manager may be hereafter designate

This Order takes effect immediately and shall remain in force unless otherwise revoked or shortened as circumstances may warrant, provided however, that when there is no more need for such STU, the cargo handling and other related services shall be turned over to the winning bidder of the public bidding under the Port Terminal Management Regulatory Framework Policy (PPA Administrative Order No 03-2016) to be conducted for the subject port

For guidance

  
**JAY DANIEL R SANTIAGO**  
General Manager