



JAN 23 2019

PPA MEMORANDUM ORDER
NO. 03 -2019



SUBJECT: CREATING THE PPA-NASIPIT PORT SERVICES (PPA-NPS)

To ensure the continuous provision of cargo handling services at the Port of Nasipit in Agusan del Norte and in the exercise of the inherent functions of the Authority to directly provide and operate cargo handling and other related services pursuant to Presidential Decree No 857, hereby created is PPA-Nasipit Port Services (PPA-NPS)

The PPA-NPS shall henceforth provide and operate the cargo handling services at the Port of Nasipit with powers, functions and duties as are or may be necessary to enable it to carry out its purposes subject to the following guidelines

- 1 Ensure the continuous and uninterrupted delivery of vital cargo handling and other related services in a more efficient manner,
- 2 Utilize and employ members of the existing labor force as may be needed in the CH operation subject to their individual screening pursuant to the pertinent provisions of PPA Administrative Order No 01-2006, as amended, in accordance with PPA Operations Memorandum Circular No 02-2005 (Employment Status of Special Takeover Unit (STU) Personnel) and CSC/COA/DBM Joint Circular No 1, s 2017 dated June 15, 2017,
- 3 Collect at existing rates and amounts, such charges for services rendered,
- 4 Disburse funds to finance the necessary expenses of operations in accordance with the systems prescribed by the Authority,
- 5 Conduct inventory of cargoes received and still in the custody of the operator as of takeover date,
- 6 Conduct inventory of cargo handling equipment, gears, tools and other properties of the operator,
- 7 Conduct inventory of cargo records and claims,

- 8 Conduct inventory of unused forms and supplies which can be used for the takeover,
- 9 Conduct inventory of office and field personnel, and
- 10 Submit monthly operational and financial reports to the Assistant General Manager for Operations

The management, supervision and control of the PPA-NPS shall be under the Port Manager of PMO-Agusan to be complemented by the PPA officials and employees as the General Manager may be hereafter designate

This Order takes effect immediately and shall remain in force unless otherwise revoked or shortened as circumstances may warrant, provided however, that when there is no more need for such STU, the cargo handling services shall be turned over to the winning bidder of the public bidding under the Port Terminal Management Regulatory Framework Policy (PPA Administrative Order No 03-2016) to be conducted for the subject port

For guidance


JAY DANIEL R SANTIAGO
General Manager