



MARSMAN BUILDING 22 MUELLE DE SAN FRANCISCO SOUTH HARBOR PORT AREA, MANILA 1018 PHILIPPINES
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NOV 21 2003

PPA ADMINISTRATIVE ORDER
NO 04 - 2003

TO All Port District Managers, Port Managers,
Pilots' Associations, Shipping Companies,
and Others Concerned

**SUBJECT GUIDELINES ON THE PILOTAGE SERVICES TO BE RENDERED IN
ALL PORTS AND THE CORRESPONDING FEES THEREFOR**

I AUTHORITY

- 1 Section 6-a (viii) of P D 857
- 2 Executive Order No 1088 dated February 3, 1986
- 3 PPA Administrative Order No 03-85
- 4 Supreme Court decision, dated 22 January 1997, upholding the validity of EO 1088
- 5 Supreme Court decision, dated 28 January 2003, granting with finality the petition of UHPAP resolving the issues on overtime and correct interpretation of E O 1088
- 6 Letter of Instruction No 1005-A dated 11 April 1980
- 7 PPA Administrative Order No 15-95

II SCOPE

This Order shall cover all vessels calling at any public or private wharf, pier or anchorage falling under any of the pilotage districts of the country which are within the jurisdiction of PPA

III OBJECTIVE

To standardize the pilotage services to be rendered and the fees to be charged in the different pilotage districts

IV GUIDELINES

- 1 **Definition of Terms** - The terms used herein shall, unless the context indicates otherwise, mean or be understood to mean as follows

- 1.1 **Pilotage** - The act of conducting a vessel from/to Pilots' Boarding Station, to/from berth or anchorage, at any public or private wharf or pier

VISION

By 2010 PPA shall have met the international standards in port facilities and services in at least ten (10) ports in support of national development.

MISSION

6PA/16203-G-1d
We commit to provide reliable and responsive services in our ports sustain development of our port communities and the environment, and be a model corporate agency of the government.

- 1 2 **Regular Service** – This service shall refer to those pilotage services required to be performed by the harbor pilots to maneuver vessels to/from the ports, as provided in Section 2 of this Order. Additional services requested by the Master of the vessels or the ship's agent shall be considered as special service.
- 1 3 **Docking** - The collective service of placing a ship alongside a wharf or pier. Docking shall include the following:
 - 1 3 1 Transport of pilot from shore to pilots' boarding station
 - 1 3 2 Ordering the Heaving of anchor
 - 1 3 3 Conducting of vessel to berth/anchorage from the pilot boarding station
 - 1 3 4 Ordering of lines to shore
 - 1 3 5 Ordering the making fast of vessel alongside berth
- 1 4 **Undocking** – The collective service of moving the ship out from alongside a wharf or pier, and shall include the following:
 - 1 4 1 Pilot order to let go of lines
 - 1 4 2 Ordering the heaving of anchor
 - 1 4 3 Moving the vessel out from berth/anchorage and piloting it to the pilots' boarding station
 - 1 4 4 Transport of pilot from pilots' boarding station to shore
- 1 5 **Mooring** - Securing a ship by means of mooring lines, wires, or chains to a floating buoy secured to the seabed or by dropping of vessel's anchor(s) to a designated anchorage area.
- 1 6 **Unmooring** - The casting away of all securing lines, heaving up anchors, and departure from the designated anchorage area.
- 1 7 **Shifting** - The transferring of a vessel within the harbor from one pier berth to another pier berth, or from an anchorage area to another anchorage area, or from berth to an anchorage area or vice-versa.
- 1 8 **Untwisting** - The unwinding of two tangled anchor chains.

- 1 9 **Anchoring** - Securing a vessel by means of an anchor and may also apply by securing a vessel to an assigned anchorage by means of the vessel's two bower anchors, and to include the kedge anchor, if necessary
- 1 10 **Channeling** - The act of navigating through a restricted path or through a narrow sea between two close land masses leading to or from a port or harbor
- 1 11 **Mediterranean Mooring/Docking** – A special service performed by securing a ship to a mooring buoy/pier or wharf by fastening the stern on both sides by means of mooring lines
- 1 12 **Conduction** – The service of bringing the vessel at any point beyond the pilots' boarding station
- 1 13 **Premium Fee** - Refers to additional charge for regular service performed between 1800H and 0600H (nighttime) or on Sunday or holiday. If the regular service performed at nighttime is also a Sunday or holiday, only a single premium fee shall be charged
- 2 **Required Pilotage Services for Entering and Leaving the Ports** - The following pilotage services are required to be performed by the pilots in each pilotage district, for which the rates prescribed under Section 5 of this Order shall be assessed for each movement of the vessel
- 2 1 *Aparri* - *San Vicente*
- 2 1 1 Channeling In
- 2 1 2 Docking
- 2 1 3 Undocking
- 2 1 4 Channeling Out
- *Claveria*
- 2 1 5 Sea to Anchorage
- 2 1 6 Anchorage to Sea
- 2 2 *Batangas* - *Baseport, Sta Clara (Foreign and Multi Purpose Berth)*
- 2 2 1 Docking or Mooring or Anchoring
- 2 2 2 Undocking or Unmooring or Leaving Anchorage

- *Private Ports (Himmel, LMG/CHEMPHIL, Pacific Flour Mills, Gen Milling Co, Pilipinas Shell-Jetty 1,2,3 & 4 Caltex Oil Wharf, Caltex Island Wharf Unichem, Bauan Pier, Cable and Wireless, BIP, Keppel 1 & 2, BBTI, EEI, PNOC Triangular PNOC Marginal Purefoods Petron, BHI Lucky Cement Pier JG Summit Chemphil Alsons Calaca, Bacnotan Calaca, NPC Calaca First Gas Ilijan Power Plant Pier)*

2 2 3 Shifting In
2 2 4 Docking
2 2 5 Undocking

- 2 3 *Bicol* - *Baseport, Tabaco, Panganiban, Larap, Pasacao, Legaspi, Masbate*

2 3 1 Channeling In
2 3 2 Docking
2 3 3 Undocking
2 3 4 Channeling Out

- *Virac*

2 3 5 Conduction In
2 3 6 Docking
2 3 7 Undocking

In the case of Pasacao, no channeling is involved when the vessel approaches from the south to the anchorage/pier

- 2 4 *Bohol* - *Port of Tagbilaran (Government Wharf)*

2 4 1 Channeling In
2 4 2 Docking
2 4 3 Undocking
2 4 4 Channeling Out

- *Port of Jagna, Garcia Hernandez*

2 4 5 Docking
2 4 6 Undocking

2 5 *Cagayan de Oro* - *Baseport, Cagavan Oil-Tablon Unimolco Tin-Ao, Minergy-Gusa Jasaan (Resins Phil Kao) Tagoloan (Ferrochrome, Gracia Petron Depot) Bugo (Del Monte Pier, Shell Depot, Caltex Depot) Molugan, Fetco Lunao, Indophil, Medina, Balingasag (Pryce Gas), MTCP*

2 5 1 Docking
2 5 2 Undocking

2 6 *Catbalogan* - *Baseport, Calbayog, Yabong*

2 6 1 Docking
2 6 2 Undocking

- *Bagacay Mines, Manikane, Guiuan San Jose Carangyan, Lao-ang*

2 6 3 Channeling In
2 6 4 Docking
2 6 5 Undocking
2 6 6 Channeling Out

- *Lorente, Balingasag Bay, Borongan*

2 6 7 Docking
2 6 8 Undocking

2 7 *Davao* - *Baseport Sasa*

2 7 1 Channeling In
2 7 2 Docking
2 7 3 Undocking
2 7 4 Channeling Out

	-	<i>Tefasco, DUMC, BCI, Sarmiento Logpond, Alcantara Logpond, Shell, Legaspi Oil, Caltex I & II, Petron Union Oil Terminal, Malalag, Pryce Gas, LPG</i>
2 7 5		Channeling In
2 7 6		Docking or Mooring or Anchoring
2 7 7		Undocking or Unmooring or Leaving Anchorage
2 7 8		Channeling Out
	-	<i>Pacinter, HPI, Tadeco, Maco,</i>
2 7 9		Channeling In
2 7 10		Docking or Anchoring
2 7 11		Undocking or Leaving Anchorage
2 7 12		Channeling Out
	-	<i>Matí Government Pier, Banganga, Matí, Interco</i>
2 7 13		Conduction In
2 7 14		Docking or Mooring or Anchoring
2 7 15		Undocking or Unmooring or Leaving Anchorage
2 8	<i>Dumaguete</i>	- <i>Baseport Ayungon</i>
2 8 1		Docking
2 8 2		Undocking
	-	<i>Bacong Ports, HGTI (Tolong), Amlan, Lazi, Larena, Siquijor, Toboso</i>
2 8 3		Docking or Anchoring
2 8 4		Undocking or Leaving Anchorage
	-	<i>San Carlos, Bais, Orsumco</i>
2 8 5		Channeling In
2 8 6		Docking
2 8 7		Undocking
2 8 8		Channeling Out

2 9	<i>General Santos-</i>	<i>Baseport, Makar Wharf Private Ports (RD 2 Pier, Dole Pier, SAF Fish Port, Avalerio Fish Port, Cargill Coconut Oil Jetty, SPPC Fuel Oil Port, Caltex Oil Depot, RD 3 Wharf, Bawing, LPG Wharf)</i>
2 9 1		Docking or Mooring or Anchoring
2 9 2		Undocking or Unmooring or Leaving Anchorage
2 10	<i>Iligan</i>	- <i>Baseport Pulawan, Sindangan, Roxas</i>
2 10 1		Docking
2 10 2		Undocking
		- <i>Private Ports (San Miguel Corp , Granex Port Corp , Iligan Cement, Pilmico Alsons Cement Corp , Petronas Jetty, Shell Depot, National Steel Corp , Maria Cerbede Industry, Mabuhay Vinyl Corp</i>
2 10 3		Shifting In
2 10 4		Docking
2 10 5		Undocking
		- <i>Ozamis Baseport, Kolambugan, Jimenez, Plaridel, Mukas, Tubod</i>
2 10 6		Channeling In
2 10 7		Docking
2 10.8		Undocking
2 10 9		Channeling Out
2 11	<i>Iloilo</i>	- <i>Baseport, ISLOFF, Shell File Timber Berth, Total Molasses Bulk Terminal, GBSI, IPC, Old River Foreign Pier, Iloilo River Wharf</i>
2 11 1		Channeling In
2 11 2		Docking or Mooring or Anchoring
2 11 3		Undocking or Unmooring or Leaving Anchorage
2 11 4		Channeling Out

For domestic vessels, no Channeling In and Channeling Out is required

- *Dagsaan*

2 11 5	Channeling In
2 11 6	Mooring or Anchoring
2 11 7	Unmooring or Leaving Anchorage
2 11 8	Channeling Out

2 12 *Manila* - *North and South Harbors*

2 12 1	Docking or Mooring or Anchoring
2 12 2	Undocking or Unmooring or Leaving Anchorage

- *Harbor Centre (North Harbor)*

2 12 3	Channeling In
2 12 4	Docking
2 12 5	Undocking
2 12 6	Channeling Out

- *MICT*

2 12 7	Docking or Mooring
2 12 8	Undocking or Unmooring

- *Rosario, Cavite*

2 12 9	Conduction In
2 12 10	Mooring
2 12 11	Unmooring

- *Lamay, Bataan, BRC Pier, CBM/SBM*

2 12 12	Shifting In
2 12 13	Docking or Mooring
2 12 14	Undocking or Unmooring
2 12 15	Shifting Out

- *Lukanin*

2 12.16	Shifting In
2 12.17	Mooring
2 12 18	Unmooring
2 12 19	Shifting Out

		-	<i>Petrochem</i>
2 12 20			Shifting In
2 12 21			Docking/Anchoring
2 12 22			Undocking or Leaving Anchorage
2 12 23			Shifting Out
		-	<i>Hyatt</i>
2 12 24			Docking or Anchoring
2 12 25			Undocking or Leaving Anchorage
		-	<i>Mariveles</i>
2 12 26			Docking or Anchoring
2 12 27			Undocking or Leaving Anchorage
2 13	<i>Masao</i>	-	<i>Baseport, Magallanes</i>
2 13 1			Docking or Mooring or Anchoring
2 13 2			Undocking or Unmooring or Leaving Anchorage
		-	<i>Cabadbaran, Lumbocan</i>
2 13 3			Conduction In
2 13 4			Docking or Mooring or Anchoring
2 13 5			Undocking or Unmooring or Leaving Anchorage
		-	<i>Nasipit, Butuan Government Wharf, Caltex Depot, Eurasia, Liberty, Forest/Ventura, San Miguel Corp Wharf, Veg Oil Wharf, Escano Lines and AG & P Piers</i>
2 13 6			Channeling In
2 13 7			Docking or Mooring or Anchoring
2 13 8			Undocking or Unmooring or Leaving Anchorage
2 13 9			Channeling Out
2 14	<i>Masinloc</i>	-	<i>Sual, Sta Cruz, Cabinet Shell Depot</i>
2 14 1			Channeling In
2 14 2			Docking or Anchoring
2.14 3			Undocking or Leaving Anchorage
2.14 4			Channeling Out

2 15	<i>Puerto Princesa</i>	-	<i>Baseport</i>
2 15 1	Channeling In		
2 15 2	Docking or Anchoring		
2 15 3	Undocking or Leaving Anchorage		
2 15 4	Channeling Out		
	-		<i>Port Barton, Pagdanagan, Rio Tuba</i>
2 15 5	Mooring or Anchoring		
2 15 6	Unmooring or Leaving Anchorage		
	-		<i>Narra</i>
2 15 7	Channeling In		
2 15 8	Mooring or Anchoring		
2 15 9	Unmooring or Leaving Anchorage		
2 15 10	Channeling Out		
2 16	<i>Pulupandan</i>	-	<i>Baseport, Asian Alcohol Getty, PBC Wharf</i>
2 16 1	Channeling In		
2 16 2	Docking or Anchoring		
2 16 3	Undocking or Leaving Anchorage		
2 16 4	Channeling Out		
	-		<i>Nalunga</i>
2 16 5	Channeling In		
2 16 6	Mooring or Anchoring		
2 16 7	Unmooring or Leaving Anchorage		
2 16 8	Channeling Out		
	-		<i>Bacolod, Banago, Victorias, Hinoba-an, Himamaylan, BREDCO Pier</i>
2 16 9	Channeling In		
2 16 10	Mooring or Docking or Anchoring		
2 16 11	Unmooring or Undocking or Leaving Anchorage		

- *Bulata*

2 16 12 Channeling In
2 16 13 Docking
2 16 14 Undocking
2 16 15 Channeling Out

2 17 *San Fernando* - *Bacnotan Bauang*

2 17 1 Channeling In
2 17 2 Docking or Mooring or Anchoring
2 17 3 Undocking or Unmooring or Leaving Anchorage
2 17 4 Channeling Out

- *Currimao*

2 17 5 Channeling In
2 17 6 Docking or Mooring or Anchoring
2 17 7 Undocking or Unmooring or Leaving Anchorage
2 17 8 Channeling out

2 18 *Siatin* - *Hondagua, Casiguran, Mulanay*

2 18 1 Conduction
2 18 2 Docking or Mooring or Anchoring
2 18 3 Undocking or Unmooring or Leaving Anchorage

- *Pagbilao Polhlo Island Ports*

2 18 4 Channeling In
2 18 5 Docking or Mooring or Anchoring
2 18 6 Undocking or Unmooring or Leaving Anchorage
2 18 7 Channeling Out

- *Gisguis, Mauban, Atimonan*

2 18 8 Docking
2 18 9 Undocking

2 19 *Surigao* - *Verano Port*

2 19 1 Docking or Anchoring
2 19 2 Undocking or Leaving Anchorage

		-	<i>Pacemco</i>
2 19 3			Shifting In
2 19 4			Docking or Anchoring
2 19 5			Undocking or Leaving Anchorage
		-	<i>Nonoc, Bislig, Picop, Dinagat Ports, Hinloan Taganito Aras-Asan, Tandag, Lianga, A G & P Private Wharf, Cantillan, Diatagon Barobo Maasin Ports, Southern Leyte Ports, Hinatuan, Port Gabok, Lingig, General Luna, Valencia Loreto</i>
2 19 6			Channeling In
2 19 7			Docking
2 19 8			Undocking
2 19 9			Channeling Out
2 20	<i>Tacloban</i>	-	<i>Baseport, Tanauan, Babatngon, Naungan, Anibong, Albuera</i>
2 20 1			Channeling In
2 20 2			Docking or Mooring or Anchoring
2 20 3			Undocking or Unmooring or Leaving Anchorage
2 20 4			Channeling Out
		-	<i>Isabel, Ormoc, Baybay, Hilongos, Bato, Palompon, Ipil Port</i>
2 20 5			Docking
2 20 6			Undocking
		-	<i>Biliran Island Ports</i>
2 20 7			Conduction In
2 20 8			Docking
2 20 9			Undocking
2 21	<i>Zamboanga</i>	-	<i>Baseport, Phidco, Interco, Bengo 1/Bengo 2, San Miguel Wharf, Petron</i>
2 21 1			Docking or Mooring or Anchoring
2 21 2			Undocking or Unmooring or Leaving Anchorage

- *Caldera Bay, Ayala, Timex, Miramar, Philagro, Permex, Talisayan, Masinloc-Taluksangay, Sangali Fish Port, Lianga, Malangas, Buog, Kabasalan, Basilan, Pagadian*

- 2 21 3 Channeling In
- 2 21 4 Docking or Mooring or Anchoring
- 2 21 5 Undocking or Unmooring or Leaving Anchorage
- 2 21 6 Channeling Out

3 **Special Services** - Special services are those which are not required in a particular district as provided for under Section 2 of this Order, but may, nevertheless, be requested for by the Master or vessel's agent. The following are the special services which may be rendered by pilots, the fees of which shall be in accordance with Section 5 of this Order

- 3 1 Shifting
- 3 2 Bow-Out Docking
- 3 3 Ship to Ship Docking/Undocking
- 3 4 Dead Ship Docking/Undocking or Mooring/Unmooring
- 3 5 Meeting vessel at a point other than the Pilots' Boarding Station/Quarantine Anchorage, except in Aparri where this is a regular service
- 3 6 Conduction of vessel provided the distance is not less than five (5) nautical miles
- 3 7 Untwisting
- 3 8 Mediterranean Mooring/Docking
- 3 9 Channeling In/Channeling Out

4 **Pilots' Boarding Station** - The pilots' boarding station, as designated by PPA, shall serve as point of meeting and boarding vessels entering port requiring pilotage service and the point of unboarding pilot for departing vessels. In other ports where a pilots' boarding station has not yet been designated, pilots shall service vessels at a safe distance of not less than one (1) nautical mile from the port/anchorage

5 **Applicable Pilotage Rate** - The rates prescribed under EO 1088 shall apply for pilotage services rendered for every movement of the vessel

5.1 EO 1088 Rates

5.1 1 For Foreign Vessels

		Rate in US\$ or Its <u>Peso Equivalent</u>
Less than	500 GRT	\$ 30 00
500 GRT	to 2,500 GRT	43 33
2,500 GRT	to 5,000 GRT	71 33
5,000 GRT	to 10,000 GRT	133 67
10,000 GRT	to 15,000 GRT	181 67

15,000 GRT	to	20,000 GRT	247 00
20,000 GRT	to	30,000 GRT	300 00
30,000 GRT	to	40,000 GRT	416 67
40,000 GRT	to	60,000 GRT	483 33
60,000 GRT	to	80,000 GRT	550 00
80,000 GRT	to	100,000 GRT	616 67
100,000 GRT	to	120,000 GRT	666 67
120,000 GRT	to	130,000 GRT	716 67
130,000 GRT	to	140,000 GRT	766 67
Over 140,000 GRT - \$0 05 or its peso equivalent for every excess tonnage			

5 1 2 For Coastwise Vessel

100 and under	500 GRT	₱	41 70
500 and under	600 GRT		55 60
600 and under	1,000 GRT		69 60
1,000 and under	3,000 GRT		139 20
3,000 and under	5,000 GRT		194 80
5,000 GRT and over			300 00

- 5 2 There shall be one fee for either docking or mooring or anchoring and another fee for either undocking or unmooring or leaving anchorage
- 5 3 There shall be a uniform fee of 100% of the EO 1088 rates for each of the special services listed in Section 3 hereof and as requested by the Master of the vessel or ship's agent
- 5 4 Meeting a vessel at a point other than the Pilots' Boarding Station/Quarantine Anchorage, except in Aparri where this is a regular service - Twenty Dollars (\$20 00) per nautical mile or its peso equivalent
- 5 5 Untwisting – One Hundred Dollars (\$100 00) or its peso equivalent on a lump sum basis and as requested by the vessel

6 **Payment of Pilotage Service Fees** - Any vessel which employs a Harbor Pilot shall pay the pilotage fees prescribed in this Order and shall comply with the following conditions

- 6 1 When a pilot has been called by the owner/Master/Agent, and after a lapse of one (1) hour, for justifiable reason, his service has not been availed of, the pilot shall be at liberty to unboard the vessel. However, the pilot shall be paid for such services equivalent to one (1) regular service fee
- 6 2 When the pilot is requested by the shipping agent to remain in a particular port for the duration of the vessel's stay in said port, reasonable actual expenses for transportation, lodging and meals may be reimbursed to the pilot upon presentation of the corresponding official receipts. If he stays on board as guest of the Master, no reimbursement shall be made

- 6 3 Pilotage service rendered on Sunday, holiday or between 1800 H to 0600 H, a premium fee of one hundred (100%) percent over the regular pilotage fees for vessels engaged in foreign trade and fifty (50%) percent for coastwise vessels. However, no premium fee shall be considered for service rendered after 1800 H if it shall be proven that the service can be completed before such hour, after the one (1) hour grace period has expired.

The additional premium fee for Sunday, holiday or night service shall be based on only one (1) regular service fee, regardless of how many movements have been rendered to the vessel, whether regular or special. For uniformity of implementation, attached as Annexes showing sample computations: Annex "1" for a foreign vessel with pilotage services and premium, Annex "2" for a domestic vessel and Annex "3" for pilotage services rendered on Sunday daytime and nighttime.

- 6 4 No other additional fees shall be charged for the performance of pilotage services except for those enumerated under Sections 2, 3, 5 and 6 hereof. In this regard, only PPA-prescribed format (Annex "4"), which contain all the regular and special pilotage services as authorized in this Order, shall be honored. This shall be signed by the pilot on duty prior to submission to the shipping lines for payment.

- 6 5 The "No Service, No Pay" principle shall be followed.

- 6 6 All fees and charges due pilots must be paid promptly by the Master or owner of the vessel or Agent upon presentation of the Bill or within fifteen (15) days thereafter.

- 6 7 Generally, pilotage fees are paid upon departure of the vessel. If the shipping company fails to pay the corresponding pilotage fee after two (2) consecutive billings, the vessel shall not be granted berth or shall not be given clearance to depart. For tramping vessels, payment should be made upon presentation of the bill by the pilots.

- 7 **Government Share** – In consideration of the rights and privileges granted to render pilotage services and for the use of port facilities, all Harbor Pilots/Pilots' Associations shall remit to the Authority, through the Port Management Office (PMO), not later than the tenth (10th) day of the succeeding month, a government share of not less than 10 (10%) percent of the gross income derived from pilotage services, whether billed/unbilled and collected/uncollected. Late payments by the harbor pilots/pilots' associations shall be subject to interest and penalties as prescribed under PPA Administrative Order No. 01-2002.

The pilotage share on the gross revenue from the pilots' association is exclusive of the ten (10%) percent value-added tax (VAT) and that the VAT due thereon shall be for the account of the pilots' association.

The foregoing remittance scheme shall be without prejudice to the right of the Authority to implement the direct collection scheme, if warranted, on a per vessel basis in any pilotage district

8 **Pilotage Equipment and Facilities** - To efficiently and effectively render the service, the pilots' associations shall make available such equipment as required by the Authority

8 1 All pilotage equipment and facilities shall be in serviceable and ready-line condition, including reserved and standby equipment. The equipment and facilities shall include, but not limited to, pilot launches, communication equipment, pilot stations, land transport and office equipment

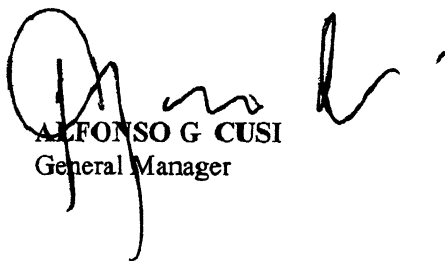
8 2 The pilots' association shall bind itself to acquire new equipment and to replace such equipment which, in the course of the periodic inspection and yearly inventory or review, has been found by the Authority to be inefficient to operate or can no longer be reconditioned

9 **VAT Registration of Pilots' Association** - The pilots' association, duly registered with the Security and Exchange Commission, shall be registered with the appropriate Revenue District Office and every year thereafter on or before the 31st day of January

V **Penalty Clause** - Violation of any of the provisions of this Order shall subject the pilotage association/pilot concerned to the penalties under Section 36 of PPA Administrative Order No. 03-85 and/or suspension/cancellation of the pilots' appointment. Likewise, violations by the shipping companies and its agents shall be subject to appropriate sanctions provided for in Section 43 (c) of Presidential Decree No. 857 and other pertinent regulations of the Authority

VI **Repealing Clause** - All orders, rules and regulations, circulars, memoranda previously issued which are inconsistent herewith are hereby repealed or modified

VII **Effectivity Clause** - This Order shall take effect fifteen (15) days after its publication in any newspaper of general circulation



ALFONSO G. CUSI
General Manager

Published in the Philippine Star - December 1, 2003

Effectivity Date - December 16, 2003

SAMPLE COMPUTATION
Pilotage Service Rendered on
Sunday and Nighttime - Foreign

Annex "1"

NAME OF PILOTS ASSOCIATION

Address

Telephone No /Fax No

T I N Number

CERTIFICATE OF SERVICE RENDERED

Shipping Company _____ Bill No _____
 Shipping Agent/Local Representative _____
 Address _____
 Name of Vessel _____ Foreign ☐ Domestic ☐
 Voyage No _____ GRT - 5 000
 Date/Time of Arrival _____ Date/Time of Departure _____

SERVICES RENDERED	DATE & TIME RENDERED	AMOUNT IN US DOLLAR	AMOUNT IN PESO
Services required pursuant to Sec 7 of PPA A O No 04 2003 on a per port basis			
<input checked="" type="checkbox"/> Docking	10/13/03 0900 H (Mon)	71 33	
<input checked="" type="checkbox"/> Undocking	10/19/03 1900 H (Sun)	71 33	
<input type="checkbox"/> Mooring			
<input type="checkbox"/> Unmooring			
<input type="checkbox"/> Anchoring			
<input type="checkbox"/> Leaving Anchorage			
<input type="checkbox"/> Channeling In			
<input type="checkbox"/> Channeling Out			
<input type="checkbox"/> Shifting In			
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction In			
<input type="checkbox"/> Sea to Anchorage			
<input type="checkbox"/> Anchorage to Sea			
<input checked="" type="checkbox"/> Premium Pay		71 33	
Special Services (as requested)			
<input checked="" type="checkbox"/> Shifting In	10/13/03 1500 H (Mon)	71 33	
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction			
<input type="checkbox"/> Bow Out Docking			
<input type="checkbox"/> Ship to Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Mooring/Unmooring			
<input type="checkbox"/> Mediterranean Mooring/Docking			
<input type="checkbox"/> Untwisting			
TOTAL		\$285 32	

I certify that the above pilotage services have been rendered with corresponding fees thereof

 Name of Pilot On Duty
 (Signature over Printed Name)

 Name of Master/Shipping Agent
 (Signature over Printed Name)

Note Payments for pilotage services are subject to VAT

cc PPA Port Manager

SAMPLE COMPUTATION
Pilotage Service Rendered on
Weekday and Nighttime -Domestic

Annex 2"

NAME OF PILOTS ASSOCIATION
Address
Telephone No /Fax No
T I N Number

CERTIFICATE OF SERVICE RENDERED

Shipping Company _____ Bill No _____
Shipping Agent/Local Representative _____
Address _____
Name of Vessel _____ Foreign ☐ Domestic ☐
Voyage No _____ GRT - 5 000
Date/Time of Arrval _____ Date/Time of Departure _____

SERVICES RENDERED	DATE & TIME RENDERED	AMOUNT IN US DOLLAR	AMOUNT IN PESO
Services required pursuant to Sec 7 of PPAA O No 04-2003 on a per port basis			
<input type="checkbox"/> Docking	10/13/03 0900 H (Mon)		194 80
<input type="checkbox"/> Undocking	10/15/03 1900 H (Wed)		194 80
<input type="checkbox"/> Mooring			
<input type="checkbox"/> Unmooring			
<input type="checkbox"/> Anchoring			
<input type="checkbox"/> Leaving Anchorage			
<input type="checkbox"/> Channeling In			
<input type="checkbox"/> Channeling Out			
<input type="checkbox"/> Shifting In			
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction In			
<input type="checkbox"/> Sea to Anchorage			
<input type="checkbox"/> Anchorage to Sea			
<input type="checkbox"/> Premium Pay			97 40
Special Services (as requested)			
<input type="checkbox"/> Shifting In	10/13/03 1500 H (Mon)		194 80
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction			
<input type="checkbox"/> Bow Out Docking			
<input type="checkbox"/> Ship to Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Mooring/Unmooring			
<input type="checkbox"/> Mediterranean Mooring/Docking			
<input type="checkbox"/> Untwisting			
TOTAL			681 80

I certify that the above pilotage services have been rendered with corresponding fees thereof

Name of Pilot On Duty
(Signature over Printed Name)

Name of Master/Shipping Agent
(Signature over Printed Name)

Note Payments for pilotage services are subject to VAT

cc PPA Port Manager

SAMPLE COMPUTATION

Annex 3"

Pilotage Service Rendered on
Sunday daytime and nighttime

NAME OF PILOTS' ASSOCIATION

Address

Telephone No /Fax No

TIN Number

CERTIFICATE OF SERVICE RENDERED

Shipping Company _____ Bill No _____
 Shipping Agent/Local Representative _____
 Address _____
 Name of Vessel _____ Foreign ☐ Domestic ☐
 Voyage No _____ GRT 5 000
 Date/Time of Arrival _____ Date/Time of Departure _____

SERVICES RENDERED	DATE & TIME RENDERED	AMOUNT IN US DOLLAR	AMOUNT IN PESO
Services required pursuant to Sec 7 of PPA A O No 04-2003 on a per port basis			
<input checked="" type="checkbox"/> Docking	10/08/03 0900 H (Wed)		194 80
<input checked="" type="checkbox"/> Undocking	10/12/03 1700 H (Sun)		194 80
<input type="checkbox"/> Mooring			
<input type="checkbox"/> Unmooring			
<input type="checkbox"/> Anchoring			
<input type="checkbox"/> Leaving Anchorage			
<input checked="" type="checkbox"/> Channeling In	10/8/2003 0700 H (Wed)		194 80
<input checked="" type="checkbox"/> Channeling Out	10/12/03 1800 H (Sun)		194 80
<input type="checkbox"/> Shifting In			
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction In			
<input type="checkbox"/> Sea to Anchorage			
<input type="checkbox"/> Anchorage to Sea			
<input checked="" type="checkbox"/> Premium Pay = P 97 50			97 40
Special Services (as requested)			
<input checked="" type="checkbox"/> Shifting In	10/11/03 1500 H (Mon)		194 80
<input type="checkbox"/> Shifting Out			
<input type="checkbox"/> Conduction			
<input type="checkbox"/> Bow-Out Docking			
<input type="checkbox"/> Ship to Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Docking/Undocking			
<input type="checkbox"/> Dead Ship Mooring/Unmooring			
<input type="checkbox"/> Mediterranean Mooring/Docking			
<input type="checkbox"/> Untwisting			
TOTAL			1071 40

I certify that the above pilotage services have been rendered with corresponding fees thereof

 Name of Pilot On Duty
 (Signature over Printed Name)

 Name of Master/Shipping Agent
 (Signature over Printed Name)

Note Payments for pilotage services are subject to VAT

cc PPA Port Manager

NAME OF PILOTS' ASSOCIATION

Address

Telephone No /Fax No

T I N Number

CERTIFICATE OF SERVICE RENDERED

Shipping Company _____

Bill No _____

Shipping Agent/Local Representative _____

Address _____

Name of Vessel _____

Foreign ☐ Domestic ☐

Voyage No _____

GRT _____

Date/Time of Arrival _____

Date/Time of Departure _____

SERVICES RENDERED	DATE & TIME RENDERED	AMOUNT IN US DOLLAR	AMOUNT IN PESO
Services required pursuant to Sec 7 of PPA A O No 04 - 2003 on a per port basis <input type="checkbox"/> Docking <input type="checkbox"/> Undocking <input type="checkbox"/> Mooring <input type="checkbox"/> Unmooring <input type="checkbox"/> Anchoring <input type="checkbox"/> Leaving Anchorage <input type="checkbox"/> Channeling In <input type="checkbox"/> Channeling Out <input type="checkbox"/> Shifting In <input type="checkbox"/> Shifting Out <input type="checkbox"/> Conduction In <input type="checkbox"/> Sea to Anchorage <input type="checkbox"/> Anchorage to Sea <input type="checkbox"/> Premium Special Services (as requested) <input type="checkbox"/> Shifting In <input type="checkbox"/> Shifting Out <input type="checkbox"/> Conduction <input type="checkbox"/> Bow-Out Docking <input type="checkbox"/> Ship to Ship Docking/Undocking <input type="checkbox"/> Dead Ship Docking/Undocking <input type="checkbox"/> Dead Ship Mooring/Unmooring <input type="checkbox"/> Mediterranean Mooring/Docking <input type="checkbox"/> Untwisting			
TOTAL			

I certify that the above pilotage services have been rendered with corresponding fees thereof

 Name of Pilot On Duty
 (Signature over Printed Name)

 Name of Master/Shipping Agent
 (Signature over Printed Name)

Note Payments for pilotage services are subject to VAT

cc PPA Port Manager