

Note/Reminder:

1. Please refer to the back page for the instructions on how to fill up this form.
2. Put 'N/A' in the items that are not applicable to the vessel.



## VESSEL INFORMATION SHEET

Declaration and Data Privacy Consent: The information I have given is true, correct, and complete. By submitting this form, I authorize the Philippine Ports Authority to collect, use, process and retain my personal data in accordance with the PPA's Privacy Statement and for purposes specified in this form.

**Type of Application:**  New Registration  Amendment

**Classification of Ships by Types:** \_\_\_\_\_

<b>Voyage Type:</b> <input type="checkbox"/> Foreign <input type="checkbox"/> Domestic	<b>Vessel Type:</b> _____
<b>Vessel Category:</b> <input type="checkbox"/> Liner <input type="checkbox"/> Tramping <input type="checkbox"/> Ferry <input type="checkbox"/> Bay and River <input type="checkbox"/> Others	
<b>Vessel Name:</b> _____	
<b>Port of Registry:</b> _____	<b>Expiry Date:</b> _____
<b>Master:</b> _____	<b>License Number:</b> _____
<b>Owner:</b> _____	<b>Nationality:</b> _____
<b>Address:</b> _____	<b>Contact Number:</b> _____
<b>Shipping Agent:</b> _____	<b>Contact Number:</b> _____
<b>Address:</b> _____	

<b>Conference Name:</b> _____	<b>Charterer Name:</b> _____
<b>Year Built:</b> _____	<b>Call Sign:</b> _____

<b>Gross Tonnage:</b> _____ (ton)	<b>Stern Length:</b> _____ (meter)
<b>Net Tonnage:</b> _____ (ton)	<b>Bow Length:</b> _____ (meter)
<b>Dead Weight Tonnage:</b> _____ (ton)	<input type="checkbox"/> Self-sustaining <input type="checkbox"/> Non-Self-sustaining
<b>Length Over All:</b> _____ (meter)	<b>Deck Crane:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Beam:</b> _____ (meter)	<b>Swing Boom:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Max. Allowable Draft:</b> _____ (meter)	<b>Heavy Lift Boom:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Other Lifting Equipment:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Hatch Cover Type:</b> _____	<b>Grain Capacity:</b> _____ (ton)
<b>No. of Hatches/Holds:</b> _____	<b>Bales Capacity:</b> _____ (ton)
<b>Max. Deck Tier:</b> _____	<b>Container Capacity:</b> _____ (TEU)
<b>Max. Hold Tier:</b> _____	<b>Bag Capacity:</b> _____ (unit)
<b>Bridge Location:</b> <input type="checkbox"/> Midship <input type="checkbox"/> Stern	<b>Ramp Location:</b> <input type="checkbox"/> Portside <input type="checkbox"/> Starboard
<b>From Bridge to Stern:</b> _____ (meter)	<input type="checkbox"/> Stern <input type="checkbox"/> Mid <input type="checkbox"/> Bow
<b>From Bridge to Bow:</b> _____ (meter)	<b>For Port Side Ramp:</b> <input type="checkbox"/> Forepart <input type="checkbox"/> Afterpart
<b>Gangway Location:</b>	<b>For Starboard Ramp:</b> <input type="checkbox"/> Forepart <input type="checkbox"/> Afterpart
<input type="checkbox"/> Location <input type="checkbox"/> Starboard <input type="checkbox"/> Both	<b>Ramp Type:</b> _____
<b>Gangway from Stern/Bow:</b> _____ (meter)	<b>Ramp from Stern/Bow:</b> _____ (meter)

<b>For Bay and River Vessel</b>	
<b>Registered Base Port:</b> _____	<b>Registered date:</b> _____

I hereby certify to the correctness of the above information.

\_\_\_\_\_  
Shipping Line/Agent

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



Help us serve you better. Please take a moment to give us your feedback by scanning the QR code and submitting the accomplished form

Thank you

## General Instructions

1. Indicate the Type of Application by marking with an 'X' the appropriate box. If the vessel is first time registrant mark New Registration. If the vessel applying will provide updates/amendments to information previously provided to PPA, mark Amendment.  
Example: Type of Application:  New Registration  Amendment
2. Indicate the Classification of Ships by Types per PPA Memorandum Circular No. 02-2017 (Page 34, 5.1a of the Revised Manual on Port Statistics and Port Performance Indicators).
3. Indicate the Voyage Type of the vessel by marking with an 'X' the appropriate box. If the voyage of the vessel is outside the Philippine area of responsibility, mark Foreign. If the vessel's voyage is within the Philippine area of responsibility, mark Domestic.  
Example: Voyage Type:  Foreign  Domestic
4. Indicate the Sub Classification. The types of vessels may be classified by the following: Conventional Cargo, Bulk, Container, RORO, Passenger and Others.  
Example: Vessel Type: Conventional Cargo
5. Indicate the Category of the Vessel by marking with an 'X' the appropriate box. If the vessel is a regular vessel, mark *Coastwise*. If the vessel is a passenger ferry vessel, mark *Passenger*. If the vessel is a bay and river trade vessel, mark *Bay and River*.  
Example: Vessel Category:  Liner  Tramping  Ferry  
 Bay and River  Other
6. Provide the Name of the Vessel.  
Example: Vessel Name: Queen Elizabeth M/V
7. Provide the Port of Registry of the vessel. The Port of registry may be within or outside Philippine territory.  
Example: Port of Registry: Port of Southampton
8. Provide the Expiry Date (mm/dd/yy) of the registration of the vessel.  
Example: Expiry Date: 03/03/2003
9. Provide the Name of Master/Captain of the vessel including his License Number.  
Example: Master: Capt. Andrew Cruz License Number: 2u35uy5985
10. Provide the Name of the Owner of the Vessel (Company or Individual) including the Office Address, Nationality (Owner of Vessel) and its Contact Number.  
Example:  
Owner: Maria Shipping Lines Inc. Nationality: Filipino  
Address: #25 Leon Guinto St. Contact Number: 632-5023345  
Malate, Manila  
Philippines
11. Provide the Shipping Agent of the Vessel, Key Contact Address and Telephone Number.  
Example:  
Shipping Agent: Maria Shipping Lines Inc. Contact Number: 632-5023345  
Address: #25 Leon Guinto St.  
Malate, Manila  
Philippines
12. For Foreign vessels, indicate the Conference Name the Owner of the Vessel is associated with.  
Example: Conference Name: East Coast of South America  
FEFC – Far East Freight Conference  
Trans-Pacific Westbound Rate Agreement
13. Provide the Charter Name. Charter Name is the Legal Entity who has signed a Charter Party with the Vessel Owner.  
Example: Charter Name: Holiday Shipping Services

14. Provide the Year the Vessel was built.  
Example: Year Built: 1932
15. Provide the Call Sign of the Ship. A call sign is a sequence of letters and numbers unique to each ship.  
Example: Call Sign: TRER6555
16. Provide the Gross Tonnage of the Vessel in tons.  
Example: Gross Tonnage: 5000 tons
17. Provide the Net Tonnage of the Vessel. The net tonnage is the Gross Tonnage space minus the space occupied by accommodations for crew, by machinery, for navigation, by the engine room and fuel. The Net Tonnage of a vessel is the space available for passengers and cargo.  
Example: Net Tonnage: 3000 tons
18. Provide the Dead Weight Tonnage of the vessel. This is the number of tons of 2,240 pounds that a vessel can transport for cargo, stores, and bunker fuel. It is the difference between the number of tons of water a vessel displaces "light" and the number of tons it displaces when submerged to the "load line".  
Example: Dead Weight Tonnage: 750.00 tons
19. Provide Length Over All of the vessel in meters. The length over all is the maximum length between the farthest ends of the vessel.  
Example: Length Over All: 300.00 meters
20. Provide the Beam or Width of the Vessel in meters.  
Example: Beam: 125.00 meters
21. Provide the Maximum Allowable Draft of the Vessel in meters.  
Example: Maximum Allowable Draft: 250.00 meters
22. Provide the Stern Length of the vessel in meters.  
Example: Stern Length: 200.00 meters
23. Shipping Line/Agent fills up the information on the Bow Length of the Vessel in meters.  
Example: Bow Length: 200.00 meters
24. Indicate if the Vessel is self-sustaining with the equipment. If it has not self-sustaining, then the Shipping Line/Agents should not indicate the following equipment on board.  
Example:  Self-Sustaining  Non-Self-Sustaining
25. Indicate if the Vessel has its own Deck Crane by marking with an 'X' the appropriate box.  
Example: Deck Crane:  Yes  No
26. Indicate if the vessel has its own Swing Boom by marking with an 'X' the appropriate box.  
Example: Swing Boom  Yes  No
27. Indicate if the vessel has its own Heavy Lift Boom by marking with an 'X' the appropriate box.  
Example: Heavy Lift Boom:  Yes  No
28. Indicate if the vessel has other Lifting Equipment by marking with an 'X' the appropriate box.  
Example: Other Lifting Equipment:  Yes  No
29. Provide the type of Hatch Cover of the vessel.  
Example: Hatch Cover: Fully Pontoon  
Hydraulic Hatch Cover  
Semi-Hydraulic  
Semi Pontoon
30. Indicate Number of Hatches/Holds of the vessel.  
Example: Number of Hatches/Holds: 3
31. Provide the Maximum Deck Tier and Maximum Hold Tier of the vessel. The Hold Tier is the space below the deck of a vessel that is used to carry cargo.  
Example: Max. Dec Tier: 3  
Max. Hold Tier: 1

32. Provide the Grain Capacity of the vessel. Grain Capacity is the total cubic capacity of the vessel to carry grains.  
Example: Grain Capacity: 100.00 tons
33. Provide Bales Capacity or total cubic capacity of the vessel to carry solid cargo.  
Example: Bales Capacity: 100.00 tons
34. Provide the Container Capacity or the capacity to carry Twenty-footer Equivalent Unit container.  
Example: Container Capacity: 100 TEUs
35. Provide information on the bag capacity of the vessel.  
Example: Bag Capacity: 100 Units
36. Indicate the Bridge Location of the vessel by marking with an 'X' the appropriate box. If the bridge is located at midship, mark Midship. If it is at the stern or at the end of the vessel, mark Stern.  
Example: Bridge Location:  Midship  Stern
37. Provide the distance from Bridge to Stern and distance from Bridge to Bow in meters.  
Example: From Bridge to Stern: 30 meters  
From Bridge to Bow: 25 meters
38. Indicate the location of the Ramp of the Vessel by marking with an 'X' the appropriate box.  
Example: Ramp Location:  Portside  Starboard  
 Stern  Mid  Bow
39. Indicate the location for Port Side Ramp and for Star Board Ramp by marking with an 'X' the appropriate box.  
Example: For Port Side Ramp:  Forepart  Afterpart  
For Starboard Ramp:  Forepart  Afterpart
40. Indicate the Ramp Type or the type of artificial platform or path used to enter the vessel and the distance in meters of the Ramp from the Stern/Bow.  
Example: Ramp Type: \_\_\_\_\_  
Ramp from Stern/Bow: 15 meters
41. Indicate the location on the Gangway by marking with an 'X' the appropriate box. A Gangway is the opening in the railing or side of the vessel to the shore.  
Example: Gangway Location:  Port Side  Starboard  Both
42. Provide the length/distance of Gangway from Stern/Bow in meters.  
Example: Gangway from Stern/Bow: 40 meters
43. **FOR BAY AND RIVER VESSELS ONLY:** Provide the Registered Base Port of the vessel and the Registered Date (mm/dd/yy).  
Example: Registered Base Port: Port of South Harbor  
Registered Date: 03/03/2003
44. Provide the Shipping Line/Agent, name of the person accomplishing the form and the date (mm/dd/yy) the form is accomplished.  
Example: Shipping Line/Agent: WG&A  
Name: Mr. Juan dela Cruz  
Date: 03/03/2003