



**APPLICATION FOR PRIVATE PORT PERMIT: ISSUANCE OF PERMIT TO CONSTRUCT (PTC)  
APPLICANT PROFILE**

Name of Applicant/Company:	
Name of Authorized Representative:	
Address	Telephone Number:
Location of the Proposed Facility	Fax Number
Tax Identification Number (TIN)	E-Mail Address:
Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Additional	
Nature of Business:	

**CONSTRUCTION PROFILE**

Type/Description of Port Facility/Structure to be Put-Up:	
Estimated Cost of Improvements to be Put-Up:	
Construction Date	Expected Completion Date

<p><b>DOCUMENTARY CHECKLIST</b> (Put (✓) if submitted, (x) is not available)</p>	<p><b>VALIDATION</b> For PMO Engineering Division's Use Only (To be accomplished by person/s who signed/sealed/recommended plans/specifications approval)</p>														
<p><input type="checkbox"/> 1. Duly accomplished Unified Application Form</p> <p><input type="checkbox"/> 2. Duly Notarized Omnibus Undertaking (Sworn Affidavit)</p> <p><input type="checkbox"/> 3. Approved Clearance to Develop</p> <p><input type="checkbox"/> 4. Other Additional Requirements (supporting documents)</p> <p style="margin-left: 20px;">a. Detailed Cost Estimates</p> <p style="margin-left: 20px;">b. Building Plans and other technical specifications; design computations; working drawings/building plans (signed by a Licensed Civil Engineer)</p> <p style="margin-left: 20px;">c. Copy of Clearance to Develop</p> <p style="margin-left: 20px;">d. Copy of duly notarized Approved Foreshore Lease Contract/Order Award, or Official Receipt representing payment of Annual Occupancy Fee.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Civil Engineer</td> <td>Civil Engineer</td> </tr> <tr> <td>PRC Reg. No.</td> <td>PRC Reg. No.</td> </tr> <tr> <td>Division/Section</td> <td>Division/Section</td> </tr> <tr> <td>PTR No.</td> <td>PTR No.</td> </tr> <tr> <td>Date Issued</td> <td>Date Issued</td> </tr> <tr> <td>Signature</td> <td>Signature</td> </tr> <tr> <td>TIN</td> <td>TIN</td> </tr> </table>	Civil Engineer	Civil Engineer	PRC Reg. No.	PRC Reg. No.	Division/Section	Division/Section	PTR No.	PTR No.	Date Issued	Date Issued	Signature	Signature	TIN	TIN
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	Signature	Signature													
	TIN	TIN													
Permit to Construct Fee: _____															
Date Paid: _____ O.R. No. _____															
Received by:															
<p>_____</p> <p>Manager, Engineering Division</p>															
Approved by:															
<p>_____</p> <p>Port District Manager</p>															
Status as of _____															
<p><input type="checkbox"/> Approved    <input type="checkbox"/> Denied    <input type="checkbox"/> Pending</p>															

**OMNIBUS UNDERTAKING  
(SWORN AFFIDAVIT)**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**A F F I D A V I T**

(Name of Applicant/Authorized Representative), of legal age, (Civil Status), (Position/Title), (Name of Company/Address), after having been duly sworn in accordance with law, do hereby depose and state that;

I hereby apply for the Authority's issuance of Permit to Construct (PTC) a private port located at (Address of the Applied Private Port).

As port applicant/port owner/operator /duly authorized representative of the company, I have full power and authority to do, execute and perform any and all acts necessary to represent it in seeking from PPA the corresponding PTC being applied for.

I have complied and secured all the necessary government clearances/permits necessary to operate my business.

I hereby authorize your duly authorized official/employee to verify the statements/documents and information submitted herewith, to substantiate my eligibility as an applicant for a private port permit.

It is understood that I have complied with the requirements of other concerned government agencies prior to the construction of the private port and I am fully responsible and accountable in complying with said requirements.

I hereby acknowledge that I have full knowledge of pertinent law, regulation covering private port operation.

I hereby acknowledge that I have fully read the information supplied in the application and any false or misleading information provided therein shall be a ground for the cancellation of the PTC issued, without prejudice to the filing of appropriate administrative, civil and criminal action against me and/or the company/entity I represent.

I hereby hold PPA free from all liens, encumbrances and liabilities resulting from non-compliance therewith.

I am executing this Omnibus Sworn Statement to attest to the veracity of the foregoing statements in support of the above-cited application.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, in the City of \_\_\_\_\_ Philippines.

\_\_\_\_\_  
Applicant/Authorized Representative

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, in the City of \_\_\_\_\_ Philippines.

\_\_\_\_\_  
(Notary Public)

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

