



Tracking No. _____

APPLICATION FOR PRIVATE PORT PERMIT: ISSUANCE OF PERMIT TO CONSTRUCT (PTC)**APPLICANT PROFILE**

Name of Applicant/Company:

Name of Authorized Representative:

Address

Telephone Number:

Location of the Proposed Facility

Fax Number

Tax Identification Number (TIN)

E-Mail Address:

Type of Application:

☐ New☐ Additional

Nature of Business:

CONSTRUCTION PROFILE

Type/Description of Port Facility/Structure to be Put-Up:

Estimated Cost of Improvements to be Put-Up:

Construction Date

Expected Completion Date

DOCUMENTARY CHECKLIST

(Put (✓) if submitted, (x) is not available)

- ☐ a. Duly accomplished Unified Application Form
- ☐ b. Duly Notarized Omnibus Undertaking (Sworn Affidavit)
- ☐ c. Approved Clearance to Develop
- ☐ d. Other Additional Requirements (supporting documents)
- e. Detailed Cost Estimates
- f. Building Plans and other technical specifications; design computations; working drawings/building plans (signed by a Licensed Civil Engineer)
- g. Copy of Clearance to Develop
- h. Copy of duly notarized Approved Foreshore Lease Contract/Order Award, or Official Receipt representing payment of Annual Occupancy Fee.
- i. For, improvement, expansion and rehabilitation of private ports during the validity of their CORs, PRA Approved Application for Reclamation, if applicable

VALIDATIONFor PMO Engineering Division's Use Only
(To be accomplished by person/s who signed/sealed/recommended plans/specifications approval)

Civil Engineer

Civil Engineer

PRC Reg. No.

PRC Reg. No.

Division/Section

Division/Section

PTR No.

PTR No.

Date Issued

Date Issued

Signature

Signature

TIN

TIN

Permit to Construct Fee: _____

Date Paid: _____ O.R. No. _____

Received by:

Manager, Engineering Division

Approved by:

Port District Manager

Status as of _____

☐ Approved
 ☐ Denied
 ☐ Pending

**OMNIBUS UNDERTAKING
(SWORN AFFIDAVIT)**

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

(Name of Applicant/Authorized Representative), of legal age, (Civil Status), (Position/Title), (Name of Company/Address), after having been duly sworn in accordance with law, do hereby depose and state that;

I hereby apply for the Authority's issuance of Permit to Construct (PTC) a private port located at (Address of the Applied Private Port).

As port applicant/port owner/operator /duly authorized representative of the company, I have full power and authority to do, execute and perform any and all acts necessary to represent it in seeking from PPA the corresponding PTC being applied for.

I have complied and secured all the necessary government clearances/permits necessary to operate my business.

I hereby authorize your duly authorized official/employee to verify the statements/documents and information submitted herewith, to substantiate my eligibility as an applicant for a private port permit.

It is understood that I have complied with the requirements of other concerned government agencies prior to the operation of the private port and I am fully responsible and accountable in complying with said requirements.

I hereby acknowledge that I have full knowledge of pertinent law, regulation covering private port operation.

I hereby acknowledge that I have fully read the information supplied in the application and any false or misleading information provided therein shall be a ground for the cancellation of the PTC issued, without prejudice to the filing of appropriate administrative, civil and criminal action against me and/or the company/entity I represent.

I hereby hold PPA free from all liens, encumbrances and liabilities resulting from non-compliance therewith.

I am executing this Omnibus Sworn Statement to attest to the veracity of the foregoing statements in support of the above-cited application.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____, in the City of _____ Philippines.

Applicant/Authorized Representative

SUBSCRIBED AND SWORN to before me this _____ day of _____, _____, in the City of _____ Philippines.

(Notary Public)

Doc. No. _____
Page No. _____
Book No. _____
Series of _____